

Board Meeting Minutes

W-A-Y Academy Detroit

(Regular Board Meeting)

Date: November 21st, 2023

Members present: Danielle Bascomb, Patricia Moesner, and Sheila Flanagan.

Others present: Trena Braswell, Sherry Lynem, Isaiah Pettway, Cameron Nichols and Mr. Green (via zoom).

Meeting Called to Order @ 6:10 pm

Roll Call Attendance

Michael Murray (Wayne County)- absent

Laura Chavez (Wayne County)- absent

Sheila Flanagan (Wayne County)

Patricia Moesner (Wayne County)

Danielle Bascomb (Wayne County)

II. Approval of the Agenda

- Motioned by Danielle Bascomb / 2nd by Sheila Flanagan

Roll Call Vote: Patricia Moesner (Y) Danielle Bascomb (Y) Sheila Flanagan (Y). Motion carries.

III. Call to the Public:

- Read by Patricia Moesner-no public present/no public comments.

V. Consent Agenda

A. Approval of the Regular Board Meeting on September 19, 2023.

Motioned by Laura Chavez/ 2nd Patricia Moesner

- Roll Call Vote: Motioned by Danielle Bascomb / 2nd by Sheila Flanagan

Roll Call Vote: Patricia Moesner (Y) Danielle Bascomb (Y) Sheila Flanagan (Y). Motion carries.

Correspondence

Supt. Pettway shared the following:

- LSSU Charter Schools Board Governance Memo
 - Chris Ozhelski the executive Director for LSSU charter schools shared a memo with the ESP to review the board governance expectation for board members. It is meant to inform the board members are abiding by the processes in their various roles. For example, making sure that they take part in the school improvement meetings. Same as last month.
 - In addition, the school was awarded the LSSU governance grant funds. They will be used for additional professional development for staff and additional security resources.

LSSU Authorizer's Liaison's Report

Mr. Green shared the following:

- Planned to share the LSSU Chrater School Board Governance Memo as well.

Educational Service Providers Report

Superintendent Pettway shared the following:

Program Updates (W-A-Y Programs)

- No major updates.

Enrollment Recruitment Marketing

- The total projected budgeted enrollment goal was 200 students for this upcoming school year.
- WAY Detroit surpassed the enrollment goal by two students. There are a total of 202 students enrolled and 190.5 were counted. There is also 11 25e Students enrolled and they will continue to accept them until middle of December.
- They have now entered the 25e period, which is if a student is enrolled, after count and was counted at the previous school, they are able to claim a prorated amount per student.
- Board Member Patricia Moesner asked how can they count 0.50 a student. Superintendent Pettway explained that the school can claim half an FTE because there are two out of the four weeks of communications obtained with the student.
- There is a defined criteria for the Two-Way Communications. There must be 4 weeks of academic communications-based work completed by the student.
- They will be meeting with Ms. Lynem to work on a budget review to make changes and adjustments as needed but no cuts. They will be simply cleaning up some of the items.

Academic Updates

- The benchmark testing was completed by the students. With that said they have applied for reimbursement of the NWEA test. WAY Academy pays for a portion of the exam and LSSU pays for the other portion. This year the state has offered funding to pay for their portion of the expense because they are now requiring this exam.
- Currently they are reviewing the students' scores and data. Subsequently the data becomes part of the school improvement plan for the school year.
- The goal is to compare the fall scores with the springs data and see more than a year worth of learning growth. It is also taken during the winter, but that is mostly used as a checkpoint.
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Personnel Updates

- West campus is looking to hire a Math interventionist, Math, and Special Education teacher.
- The leadership team at the school level has met with the state regarding the MICIP process and the CSI plan it has all been approved. As of now, they are waiting for approval of the Regional Assistance Grant (RAGS) which is tied to the CSI plan.

Supt. Highlights

- Superintendent Pettway shared there was a ninth grade, 25 E students whose father wanted to enroll her into the school. She only spoke French and the father was preparing to go back to Africa, leaving her here with her mother who only spoke French also. They came together as a team and decided to accept her and came up with the plan for her. They were able to get her a translating device and additional support on the centric platform. They are working out the specifics with getting her a French tutor. She has only been enrolled one and a half month but has obtained more than the expected credit amount. She is doing her best with trying to work on projects.

LSSU Legislative Authorizer Updates

- The Consolidated Grants application was completed. It was submitted and everything within the grant was approvable.
- They will be applying for a new grant this month; the grant was added by the governor to the budget. The purpose of this grant is to offset some of the ESSR funds expenses that are going away this year. It is called the Michigan Kids on Track Grant. It awards each school \$300 per student who was not proficient in ELA or Math portion of the PSAT, M-Step or SAT. For WAY Detroit that was 57 students, and the grant amount will be a total of \$17,000. The grant app is due October 31st, and he will have it submitted by then.
- He shared with the board that they are on top of the transparency reporting page for the website. Mark Ray, the technology expert, and Ms. Alexandra Guzman have been going through and updating it recently. All that is needed has been done for the November 30th deadline.

Directors Report

Director Cameron Nichols shared the following about the Southwest and West Campus:

Enrollment, Attendance and Credit Attainment Report

- The Southwest campus obtained 85 total credits and the west campus obtained 34 total credits. As a district they obtained a total of 119 credits in one month.
- Students are going into the building and being productive and engaging in lessons.
- The Halloween party they had went well, they had pizza, music, and game rooms. Students really enjoyed it.
- There have been a couple field trips to U of M Dearborn, Eastern, Michigan University, and Henry Ford community college. There was a student who actually went through the application process at Eastern Michigan, but the excitement from the students when learning about different campuses colleges and careers. The students immediately start to share what careers they are interesting and applying for or working towards currently there are four graduates.
- They also celebrated staff with coming together and bowling with them. The staff really enjoyed it and it was to celebrate all the hard work done through count.
- Graduation is scheduled to be held on December 14th at 6 pm. As of now there are only 4 graduates. 3 out of the 4 graduates have decided to wait until the June 2024 graduation ceremony to walk.

Old Business-None

New Business-

A. Discussion Items

1. Strategic Planning Session:

- Board Member Danielle Bascomb and Sheila are meeting the first week of December to create the agenda for the meeting and they will discuss setting up a Saturday in January.

2. Improvement Committee-

Director Cameron Nichols shared the following:

- They have been meeting with Wayne RESA and Mr. Tom English from MDE, regularly. They have done more with the school improvement plan than ever before because they now have help and guidance from MDE and Wayne RESA.
- There will be a meeting tomorrow morning to bring everyone up to speed. It is only an introduction introductory meeting, and he will share the meeting link with the board members. If they would like to attend.

Board Committee Reports/ Comments/Action

Finance Committee:

*Financials: Sherry Lynem introduced the **October 2023** financials to the board.*

- State Aid Payment Received of the amount \$0.
 - There is no state aid payment in September.
- Monies owed to WAY Program as September 30th, 2023, was for \$ 144,916.70
- Monies Transferred October 2023 \$ 144,916.70
- Accounts Payable of October 2023 \$75,209.22
- The payroll liabilities were \$77,925.74
- Request for transfer in the amount of \$153,134.96
- The audit was not completed, and the deadline was November 1. The audit was scheduled to be presented to the board today.
- Alan Young from the audit firm worked hard with them to meet the deadline but Sherry shared that on October 31st she nor her coworker felt comfortable with it. They didn't feel they had double checked everything and with Detroit having a lot of grants, not having clean books from prior years, and Sherry being new they wanted to take more time to double check and work on it.
- Sherry mentioned it will be completed by next week with it being a short week they will then submit it to the state along with the fid and then the state aid payment will be released. Detroit was not able to obtain their November state aid payment they did receive the October state aid payment at the new rate with the additional allowance amount. There were some adjustments made, she did mention that some of the line items will be reversed by the next board meeting.
- The auditor will be at the December meeting to present the audit to the board members food service budget to be compliant. There needs to be a budget in place and needs to be approved by board members, the board members present reviewed it.

Action Items:

Approval to Accept October 2023 Financial Statements:

- Motion to Approve: Danielle Bascomb / 2nd Sheila Flanagan
- Roll Call Vote: Patricia Moesner (Y) Danielle Bascomb (Y) Sheila Flanagan (Y). Motion carries.

Announcements- Next Board Meeting will be December 21, at 6 pm. Location Southwest Campus.

Call to the Public-No public present/no public comments.

Adjournment

- Motion to adjourn: Danielle Bascomb / 2nd Sheila Flanagan
- Roll Call Vote: Patricia Moesner (Y) Danielle Bascomb (Y) Sheila Flanagan (Y). Motion carries.

Meeting adjourned at 6:50 pm

Minutes submitted by: Alexandra Guzman

Minutes Certification:

Proposed minutes of November 21st, 2023 Regular Meeting respectfully submitted,

Sheila Flanagan

Board Secretary

12 / 05 / 2023

Date

Signature Certificate

Reference number: BKOKA-4WXHS-N8MI3-54SJ9

Signer

Timestamp

Signature

Sheila Flanagan

Email: sheilamflanagan@yahoo.com

Sent:

05 Dec 2023 02:59:07 UTC

Viewed:

05 Dec 2023 13:31:22 UTC

Signed:

05 Dec 2023 13:31:36 UTC



Recipient Verification:

✓ Email verified

05 Dec 2023 13:31:22 UTC

IP address: 98.224.249.67

Location: Milford, United States

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