

Board Meeting Minutes

W-A-Y Academy Detroit

(Regular Board Meeting)

Date: January 16th, 2024

Members Present: Michael Murray, Danielle Bascomb, Patricia Moesner, Laura Chavez and Sheila Flanagan.

Others present: Trena Braswell, Alexandra Guzman, Sherry Lynem (via zoom), Isaiah Pettway, Cameron Nichols, Madeline Black (via zoom) and Mr. Green (via zoom).

Meeting Called to Order @ 6:00 pm

Roll Call Attendance

Michael Murray (Wayne County)

Laura Chavez (Wayne County)

Sheila Flanagan (Wayne County)

Patricia Moesner (Wayne County)

Danielle Bascomb (Wayne County)

II. Approval of the Agenda

- Motioned by Laura Chavez / 2nd by Patricia Moesner
Roll Call Vote: Michael Murray (Y) Patricia Moesner (Y) Laura Chavez (Y) Sheila Flanagan (Y) Danielle Bascomb (Y). Motion carries.

III. Call to the Public:

- Read by Michael Murray-No public present/no public comments.

V. Consent Agenda

A. Approval of the Regular Board Meeting on December 19th, 2023.

Roll Call Vote: Motioned by Laura Chavez / 2nd by Danielle Bascomb

Roll Call Vote: Michael Murray (Y) Patricia Moesner (Y) Laura Chavez (Y)

Sheila Flanagan (Y) Danielle Bascomb (Y). Motion carries.

Correspondence

- None

LSSU Authorizer's Liaison's Report

Mr. Green shared the following:

- The Fall building walk through is pending. The plan is to come together with Supt. Pettway and have it scheduled for the upcoming spring.
- The recon site review was received and submitted to LSSU. He will have a chance to review it in detail in the future.
- Mr. Green reached out to Becky to find some advice on how to establish internal processes to allow the board to follow the flow of grant expenditures and documentation.

Educational Service Providers Report

Superintendent Pettway shared the following:

Superintendents Report

WAY Program Updates

- No major updates

Enrollment and Recruitment

- They are continuing to enroll students for the Spring Count during the month of January.
- They are in the process of brainstorming for next year's recruitment and marketing. This will also be discussed in detail at the next strategic planning session.

Personal Updates

- They still need to fill in the positions that are vacant. Those positions are a Special Education Teacher, a Bilingual Paraprofessional, and a Math Interventionist Support.
- All positions are grant funded.
- Board Member Patricia Moesner asked if the struggle to fill these positions is the lack of teachers available or the salary. Isaiah replied that it is an area of critical shortage.
- Supt Pettway confirmed that it is a critical shortage. He mentioned the state has helped with offering Emergency Temporary Certifications to district employees interested in pursuing a career in those fields.

State and Legislative Authorizer Updates

- The consolidated application was completed by the January 1st obligation date to charge to the grant until July 1st.
- Supt. Pettway explained the process to the board members. He mentioned the application was submitted in August. Approved in mid sept and they didn't make the funds available until December 7th, 2023. The Academy carries that cost from July 1st until the funds are made available.
- Once made available they can reimburse back from July 1st.
- Supt Pettway explained this process in detail because ultimately this is going to affect their cash on hand.
- Board Pres. Murray asked Sherry Lynem how they will show up on the financials. She replied by explaining they will show up as a liability due to WAY Program. It will show up as receivable until the funds are requested.
- Receivable? It will show up as a liability due to way program. Cant show up as receivable until it is requested.
- In addition, they have been applying for different grants that are being offered.
- 23g Michigan Kids on Track Grant they applied for was approved for \$12,578. These funds will be used for additional teacher training and tutoring cost.
- 31aa School Safety and Mental Health Grant and will be used to purchase school safety materials to help with vaping.

Directors Report

Director Cameron Nichols shared the following about the Southwest and West Campus:

Enrollment, Attendance and Credit Attainment Report

- Credit attainment was down in December because of the Christmas break.
- Their English Language Arts teacher went on a two-week vacation at the beginning of December. The students she normally works with did not obtain as much credits as they normally do and with the holidays, it led to low credit attainment.
- There were 4 graduates last month between the campuses.
- They foresee the June graduation should be about 20 graduates.
- Attendance is rising.
- Credit is still being obtained by students.
- June 12th, 2024, Graduation Ceremony Summer
- Isaiah explained the critical shortage on bilingual paraprofessional. That is why they applied.
- Enrollment Mike asked about spring count. Students are still being added but they think around 200 students.
- Isaiah mentioned and explained the major issues with the centric platform are already being worked on. The checkpoint meetings will continue throughout the year.
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Old Business-

- Career Day-Board Member Patricia Moesner asked about the dates for career day. March is spring break if there could be a change in the date. Trena said that April is not a good month, but they can schedule it to May. Board Member Moesner mentioned all the people she was connected to.
- Supt Pettway clarified that they had a partnership with a fraternity/sorority that sponsored the career day and paid for it. Last year that did not happen. They will continue to plan it within the school.
- They don't have a set number of professions set in mind.
- Tuesday Wednesday or Thursday possibly in May.

New Business-

A. Discussion Items

1. Strategic Planning Session:

- Board Member Sheila Flanagan asked all board members and administration if January 20th for the drafted agenda and February 17th 8 until 2 pm was a good date for everyone. She mentioned they would have the same kind of setup as last year. They would touch base on the mission and vision of the school again and review data and some comparisons. At the southwest campus. Posted as a working session.

2. School Improvement Committee-

Director Cameron Nichols shared the following:

- **Met January 12th, next school mtg is February 9th at 2pm in person.**
- **EWIMS consulting couldn't make it and they ended up having it a school improvement committee.**

- They had a meeting to bring everyone up to speed. In the morning they discussed school business and in the afternoon some of the school improvement plan. No board member was able to be present. The next meeting will be the second week in January and they will send out the invitation as well.

3. Fall 2023 NCSI Policy Updates

- 2370.01 Update for the Online Blending Programs, provision of the law that requires the academy to exempt a 15 day or less switch with parental consent.
- 7217 Legally required in reference to weapons. Summarized the state law for firearms is not meant for the school. The school can impose additional restrictions and regulations.
- 7540 Student Technology Acceptable Use; regarding A.I., legal and state regulating state, student use of artificial intelligence. The plagiarism policy of the school applied to artificial intelligence as well. They can use it as learning support but not in place of academic performance.
- 8531 Free and Reduced Priced Meals; to address the free meal money allocation. The governor made lunches available for all students.

Board Committee Reports/ Comments/Action

Finance Committee:

*Sherry Lynem introduced the **December 2023** financials to the board.*

- State Aid Payment Received of the amount \$0.
- Federal Funds Received \$63,243.53
- Accounts Payable of December 2023 \$70,060.26
- The payroll liabilities were \$113,489.68.
 - 3 payrolls in the month of December.
- Request for transfer in the amount of \$183,549.94
- The audit and the FID were both completed in December. The state did release the November and December state aid payments. It did not arrive on time, LSSU had already gone on Christmas break by that time. When they returned in January, they did approve the transfer and the school received a 202,000 state aid payment. Cash is in the bank now. That will be reflected in the January Financial Statement at the February board meeting.

Action Items:

Approval of the Fall 2023 NCSI Policy Updates:

- Motion to Approve: Laura Chavez / 2nd Patricia Moesner
- Roll Call Vote: Michael Murray (Y) Patricia Moesner (Y) Laura Chavez (Y) Sheila Flannagan (Y) Danielle Bascomb (Y). Motion carries.

Approval to Accept December 2023 Financial Statements and the requested transfer:

- Motion to Approve: Laura Chavez / 2nd Danielle Bascomb
- Roll Call Vote: Michael Murray (Y) Patricia Moesner (Y) Laura Chavez (Y) Sheila Flannagan (Y) Danielle Bascomb (Y). Motion carries.

Announcements- Next Board Meeting will be February 20th, 2024 , at 6 pm. At the Southwest Business Association Office.

Call to the Public-No public present/no public comments.

Adjournment

- Motion to adjourn: Laura Chavez / 2nd Sheila Flanagan
- Roll Call Vote: Michael Murray (Y) Laura Chavez (Y) Patricia Moesner (Y) Sheila Flanagan (Y) Danielle Bascomb (Y). Motion carries.

Meeting adjourned at 6:56 pm

Minutes submitted by: Alexandra Guzman

Minutes Certification:

Approved minutes of ____ January 16th, 2024 _____ Regular Meeting

respectfully submitted,

Sheila Flanagan

Sheila Flanagan (Mar 4, 2024 20:53 EST)

Board Secretary

Mar 4, 2024

Date