

Minutes Certification:

Proposed minutes of _June 18, 2024___ Regular Meeting respectfully submitted,

Sheila Flanagan
Sheila Flanagan (Jul 9, 2024 10:17 EDT)

Board Secretary

07/09/2024

Date






Template-Proposed Minutes Certification

Final Audit Report

2024-07-09

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Board Meeting Minutes
W-A-Y Academy Detroit
(Annual Reorganizational Board Meeting)

Date: June 18th, 2024

Members Present: Michael Murray, Danielle Bascomb, Patricia Moesner and Laura Chavez- Wazeerud-Din.

Others present: Trena Braswell, Sherry Lynem, Cameron Nichols, Garnett Green and Madeline Black.

Meeting Called to Order @ 6:00 pm

Roll Call Attendance

Michael Murray (Wayne County)

Laura Chavez-Wazeerud-Din(Wayne County)

Sheila Flanagan (Wayne County)-Absent

Patricia Moesner (Wayne County)

Danielle Bascomb (Wayne County)

II. Approval of the Agenda

- Motioned by Laura Chavez / 2nd by Patricia Moesner

Roll Call Vote: Michael Murray (Y) Patricia Moesner (Y) Laura Chavez (Y) Danielle Bascomb (Y). Motion carries.

III. Consent Agenda

Approval of the Regular Board Meeting on April 16th , 2024

Roll Call Vote: Motioned by Laura Chavez / 2nd by Danielle Bascomb

Roll Call Vote: Michael Murray (Y) Patricia Moesner (Y) Laura Chavez (Y) Danielle Bascomb (Y). Motion carries.

IV. Swear in Danielle Bascomb

- Motioned by Laura Chavez / 2nd by Patricia Moesner

Roll Call Vote: Michael Murray (Y) Patricia Moesner (Y) Laura Chavez (Y) Danielle Bascomb (Y). Motion carries.

V. Call to the Public:

- Read by Michael Murray-No public present/no public comments.

VI. Election of Board Officers

Motion to Accept the reaffirming of the board:

- Board President-Michael Murry
- Vice President- Patricia Moesner
- Secretary- Sheila Flannagan
- Treasurer- Laura Chavez

Motioned by Danielle Bascomb / 2nd Laura Chavez

Roll Call Vote: Michael Murray (Y) Patricia Moesner (Y) Danielle Bascomb (Y) Laura Chavez (Y) ~~Sheila Flanagan (Y)~~. Motion Carries.

- C. **Legal Counsel Designation:** Current legal counsel is Miller Johnson.
- D. **Audit Firm Designation:** Is Allen C Johnson.
- E. **Account Designation/Depository:** Chase Bank
- F. **Designated Signatory:** Board President, Michael Murry and Board Treasurer, Laura Chavez.
- G. **Civil Rights Representative:** Superintendent, Isiah Pettway
- H. **Title IX Representative:** Superintendent, Isiah Pettway
- I. **Newspaper Designation:** The local newspapers are Detroit Free Press, Detroit News and El Central.
- J. **Homeless Liaison Representative:** Superintendent, Isiah Pettway
- K. **CAO/Budget Timeline Resolution:** The Chief Administrative Officer is the Board Treasurer, Laura Chavez. The Budget Timeline Resolution says that the board will follow the state's budget timeline for the final budget. The final budget needs to be approved by June 30th of the fiscal year.
- L. **Board Corresponding Agent:** Supt. Isaiah Pettway.
- M. **FOIA Representative:** Superintendent, Isiah Pettway.
- N. **Posting Resolution:** States that the postings will be posted on the website and in a visible place at both campuses.
- O. **Electronic Funds Transfer Officer:** Is Board President, Michael Murray, and he has designated the Finance Director of WAY Program which is Sherry Lynem.
- P. **504 Contact Person:** Building Director
- Q. **Bonding of President, Treasurer, Bank Authorized Representative:** Bonding on behalf of the board that allows them to operate as agents of the board without personal liability.
- R. **AHERA Officer:** Superintendent, Isiah Pettway.
- S. **Compliance with Laws:** Resolution that the board will comply with all state and federal laws regarding education.
- T. **School Safety Liaison:** The director, currently is Mr. Cameron Nichols.

Motion to Accept Letter C-T Designations

Motioned by Laura Chavez/ 2nd by Danielle Bascomb

Roll Call Vote: Michael Murray (Y) Patricia Moesner (Y) Danielle Bascomb (Y)
 Laura Chavez (Y) ~~Sheila Flanagan (Y)~~. Motion Carries.

Correspondence

- None

LSSU Authorizer's Liaison's Report

Mr. Green shared the following:

- Awarded a certificate to Ms. Laura Chavez and Sheila Flanagan for their 5 years of service to the board.
- Awarded Mr. Michael Murry a certificate for his 11 years of service to the board.

- Cybersecurity is a major concern. They are currently asking the board to keep in mind purchasing additional cybersecurity insurance. There will be an amount awarded to the schools to help pay for this. The exact amount is pending.
- Ms. Madeline Black mentioned they currently have cybersecurity coverage through their insurance but not as big as recommended coverage from LSSU.

Educational Service Providers Report

Superintendent Pettway shared the following:

Superintendents Report

WAY Program Updates

- Insurance Renewal are being completed.

Enrollment and Recruitment

- Projects: revamping the current website (ongoing)
- Attendance audit completed and no loss of FTE.
- Enrollment Goal 2024-25 is 205 students.
- Enrollment planning and recruitment has begun. Looking forward to partnering with FlowVideo for the “Our Story” Campaign.
- Open Houses are planned for both campuses as community events.
- Community Partnerships underway.
- Focus: *Perfected online option for students looking for rigor, relevance, and relationship.*

Academic Updates

- State testing is complete. Spring Benchmark testing cycle is complete as well. Attendance continues to be a concern. However, we have come up with an opportunity for students to gain elective credit for completing the testing cycle. This is having an impact on attendance.
- Working to increase attendance to have an overall impact on credit attainment.
- The number of graduates are up. We have 35 graduates, 31 of which participated in the graduation ceremony.
- Focus: *Managing learning loss; Multi-Tiered Systems of Support*

Personal Updates

- Looking to hire the following: Special Education Paraprofessional; Bilingual Paraprofessional; Special Education Teacher
- Math Interventionist; we had to repost this position and are looking to fill it immediately.

State and Legislative Authorizer Updates

- Consolidated Grants Application is live-completed for retroactive usage of July 1st. (MEGS+ and NEXYS) Funds are now available for draw-down. Amendments have been approved.
- We have received the 23g MI Kids on Track grant in the amount of \$12, 578.00. These funds will be used to offset the cost of teacher training, and tutoring costs. Amendments have been requested by the State and approved.

- We have received the 31aa School Safety grant. This grant will be used to purchase resources to deal with the issue of vaping. To help monitor and manage the issue. (Amended) Grant will also include partial funding for SEL Counselor and additional training to assist parents regarding safety and security.

Superintendent's Highlights

- W-A-Y Academy Career Fair
- W-A-Y increasing the number of graduates.

Directors Report

Director Cameron Nichols shared the following about the Southwest and West Campus:

Enrollment, Attendance and Credit Attainment Report

New Business-

A. Discussion Items

1. Strategic Planning Session:

- Board Member Danielle Bascomb confirmed there were no updates this month.

2. School Improvement Committee-

Director Cameron Nichols shared the following:

- The School Improvement Plan was completed and wrapped up.
- They had the final meeting with Tom Inglis from MDE (Michigan Department of Education).
- They have been meeting with Wayne RESA on a weekly basis all year which helped with the plan.
- For the 24-25 School Year they will be scheduling the SIP meetings on the second Friday of every month.

3. Career Day Committee

Board Member Danielle Bascomb shared the following:

- The Career Day went great. The kids enjoyed it and the presenters mentioned being invited next year.
-

Board Committee Reports/ Comments/Action

Finance Committee:

I. April 2024 Financial Statements

Sherry Lynem introduced the April 2024 financials to the board.

- State Aid Payment Received of the amount \$157,362.29
- State of Michigan \$178,150.31
- Payables as of April 2024 \$71,401.69
- Payroll Liabilities \$204,907.66
- Request for transfer in the amount of \$276,309.35

II. May 2024 Financial Statements

Sherry Lynem introduced the May 2024 financials to the board.

- State Aid Payment Received of the amount \$190,497.93
- State of Michigan \$32,587.07
- Miscellaneous Revenue \$6,506.68
- Wayne Resa \$99,454.56
- Payables as of May 2024 \$84,315.12
- Payroll Liabilities \$86,988.89
- Request for transfer in the amount of \$171,304.01

III. 2023-24 Final Budget

- Ms. Sherry Lynem summarized the budget.
- Ended the year with a surplus fund balance of \$287,482.
- The projected total fund balance amount for the end of the year would be \$528,930.

IV. 2024-25 Proposed Budget

- Ms. Sherry Lynem summarized the budget.
- Revenue surplus of \$44,000.
- Based on the enrollment of 205 students.
- As a reminder this budget is based on the current salaries of the employees. The pay increases discussed with the board will be made in the amendment if the enrollment goal is reached.

V. State Aid Borrowing Resolution

- The bridge loan program.
- Even though they have a healthy fund balance to pay bills, there is not enough for the month of September. During the month of September there is no State Aid Payment received.
- The board needs to approve the resolution that gives the authority to borrow money.
- The amount they are requesting to borrow is a total of \$125,000.
- It is normally signed by the secretary (Sheila Flanagan). Since she is absent, they are requesting to the board to appoint Ms. Laura Chavez, as acting secretary.

Motioned by Michael Murry / 2nd by Danielle Bascomb

Roll Call Vote: Michael Murray (Y) Patricia Moesner (Y) Laura Chavez (Y) Danielle Bascomb (Y). Motion carries.

Action Items:

Approval to Accept 23-24 Final Budget

- Motion to Approve: Laura Chavez / 2nd Danielle Bascomb
- Roll Call Vote: Michael Murray (Y) Patricia Moesner (Y) Laura Chavez (Y) Danielle Bascomb (Y). Motion carries.

Approval to Accept 24-25 Proposed Budget

- Motion to Approve: Laura Chavez / 2nd Danielle Bascomb
- Roll Call Vote: Michael Murray (Y) Patricia Moesner (Y) Laura Chavez (Y) Danielle Bascomb (Y). Motion carries.

Announcements- None

Call to the Public-No public present/no public comments.

Adjournment

- Motion to adjourn: Laura Chavez / 2nd Patricia Moesner
- Roll Call Vote: Michael Murray (Y) Laura Chavez (Y) Patricia Moesner (Y) Danielle Bascomb (Y). Motion carries.

Meeting adjourned at 6:55 pm

Minutes submitted by: Alexandra Guzman