

Board Meeting Minutes W-A-Y Academy Detroit (Regular Board Meeting)

Date: Tuesday September 20, 2022

Members present: Patricia Moesner, Danielle Bascomb, Sheila Flanagan

Others present: Jean Pashashakarnis (via zoom), Isaiah Pettway, Cameron Nichols, Trena Brasswell and Alexandra Guzman, Matthew Bolduc.

Meeting Called to Order @ 6:05 pm

Roll Call Attendance

Michael Murray (Wayne County)-Absent

Laura Chavez (Wayne County) -Absent

Sheila Flanagan (Wayne County)

Patricia Moesner (Wayne County)

Danielle Bascomb (Wayne County)

II. Approval of the Agenda

- Motioned by Sheila Flanagan/ 2nd by Danielle Bascomb.
- Roll Call Vote Patricia Moesner (Y) Danielle Bascomb (Y) Sheila Flanagan. Motion carries.

III. Call to the Public:

- Read by Patricia Moesner ~~Michael Murray~~ -no public present/no public comments

IV. Motion List

Consent Agenda

- Approval of August 16, 2022 Board Meeting Minutes
 - Motioned by Danielle Bascomb /2nd by Sheila Flanagan
- Roll Call Vote: Patricia Moesner (Y) Danielle Bascomb (Y) Sheila Flanagan (Y). Motion carries

Correspondence

- None.

LSSU Authorizer's Liaison's Report

Mr. Green shared the following.

- Reminder of the annual conflict of interest report on the LSSU office website. Let him know if they are unable to access it.
- Make sure that the academies website is up to date and reflects staff changes as well as board members and titles.
- This is a separate page from the transparency reports
- Board professional developments opportunity sessions are all posted on the LSSU website. Jenny has also forwarded them to the board members.

- Reminder the LSSU Newsletter was sent out today. WAY Academy will be highlighted for a section of innovative items for the next newsletter.

Educational Service Providers Report

Superintendent Isaiah Pettway shared the following:

Program Updates (W-A-Y Programs)

- Mr. Matthew Bolduc will be the new Program Coordinator for WAY West Campus. He was the Title I Math Expert for WAY Detroit.
- Anne Wreaths [was introduced to the Board](#). She was contracted to help WAY on special projects. She [has experience in several different areas](#) ~~comes from a wide range of backgrounds in accounting~~. A new project ~~they~~ will be ~~having her~~ working on is the transition of WAY Academy West move to the new building.
- WAY Program has put a hold ton changing their accounting system. This was because they are currently going through their audit. The change in audit systems will come right after audit season is over. There are three systems [WAY management is considering](#) ~~they are looking into~~, (all recommended from Wayne RESA).

Marketing

- Enrollment goals have been set. The target enrollment goal for WAY Academy Detroit is 230 Students with 120 students at WAY Southwest and 110 at WAY West Campus.
- The Marketing Consultant has set up a social media training with staff to use for recruitment as well. Two staff members in each building are keeping up with the social media.
- Two successful open houses. One was at West Campus, and they had 3 students enroll and at SW there were 4 students that enrolled.
- People who show interest [at the open houses receive follow-up correspondence from the \(i.e., phone call/text\)](#) ~~they are followed up with by the~~ administrative assistant. Any questions are being answered by them or linked to anyone who they would like to hear from like the director or engagement coordinator.

Academic/Personnel Updates

- Preparing for the first round of benchmark testing. (NWEA MAP) This will be the base line and from there the goals will be set.
- Sheila Flanagan asked if they will be able to cross analyze the data from the scores in the past or if they will also be able to compare scores with other schools from LSSU.
- Supt. Pettway stated they will be able to gather that information and create a comparative report.
- There is upcoming training and support for all staff on NWEA.
- The goals have already been set and adjusted for the NWEA test.
- Supt. Pettway reminded [the board](#) ~~them~~ that this year is the base line year for this new exam. During this time, this assessment is to assess their knowledge and in the spring it is to assess their achievement. The scores are put together and compared per student.

- The results for this exam are generated immediately, unlike other assessments. The comparative reports take about two weeks to generate. Scores will be reviewed with the board members in a future board meeting as well.
- This month the goal is to get the students to start earning credit again. To have them focus on gaining those credits.
- Almost all the positions at WAY Academy West are filled.
- The Engagement Coach and Paraprofessional positions almost filled. The interview process is complete, and offers are out.
- This would leave the Special Education Teacher position left. A notification was just received that the schools can hire subs to work with a special education teacher that oversees the program.
- Southwest Campus had an ESL paraprofessional position open.

Commented [SF1]: Why is this high-lighted in yellow?

Legislative Updates

- Consolidated grants application window has opened. The academy's application was submitted.
- Consolidated Grants Application is live-Completed and turned in August 5th and will be for retroactive usage of July 1st. They were due August 12th. (MEGS+ and NEXYS); They have been submitted and approved.
- Section 41b grant is for the English Language Learners and because the Southwest Campus has a lot of bilingual students, they apply for those funds. The amount awarded is based on the number of students enrolled and bilingual.
- HIGHLIGHTS: There were two all staff Professional Developments this month. One professional development was a team building and they went to the Team Building Exercise-Oakland University Ropes Course. The other was a Wayne Resa informative professional development.
- HIGHLIGHTS: Within the process of drawing up the proposal, the landlord received another proposal for the building. There is due diligence that needs to be done and they will not let this rush or put pressure on the process of their proposal. The goal is to have this information available for the strategic planning meeting when we come to the strategic planning meeting is to. — So then we can have
- Board Member Patricia Moesner asked when they can visit the building
- Supt. Pwttway replied asking for available dates from the board members. Dates and times before the strategic planning meeting if possible.
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Director Report

Director Cameron Nichols shared the following about both Southwest and West Campus:

- Currently at way west there are 88 students, tonight now its 99. In the last month, 11 new students were accepted. There are another 5 students starting on Monday.
- At WAY Southwest there were 109 students, and now there is a total of 106. Two students graduated and one exited. There are 10 newcomers that have been accepted, these students are new to the country as well.
- Average Credit Attainment for Southwest was 0.266 and for West it was 0.157.

- The highest grade that obtained credit this month for Southwest was 6th grade with 0.25 credits average. For the west campus it was the 11th graders with 0.26 credits average.
- Total Credits for Southwest was 29.03 and for the west campus it was 13.8.
- Monthly attendance for southwest was at 49% and for the west campus it was 22 %.
- Points of Pride: The open houses brought in a lot of families to enroll and interested families that the school followed up with.

Old Business-None

New Business-

- **Strategic Planning Session-**
 - The board member have solidified a date of October 29th.
 - Board Members Sheila Flanagan and Danielle Bascomb met and put together an agenda for the meeting.
 - Board Members Patricia Moesner and Danielle Bascomb met, reviewed the agenda and added to it.
 - Board Member Sheila Flanagan spoke to Supt. Pettway about the Agenda.
 - They mentioned they are in the process of coordinating the rest of the planned meeting.
 - The location will be at WAY Academy Southwest Campus.
 - Pending Board President Michael Murry that is on vacation.
- **School Improvement Committee-**
Mr. Nichols shared the following:
 - The meeting next month will be the third Tuesday of the month after the next board meeting.
- **W-A-Y Academy LSSU Reauthorization Update-**
Superintendent Isaiah Pettway shared the following:
 - WAY Academy is officially certified and reauthorized for the next 5 years.

X. Board Committee Reports/ Comments/Action

Finance Committee:

Financials: Ms. Pash introduced the financials to the board.

- State Aid Payment Received of the amount \$197,734.80
- Monies owed to WAY Program as of July 31, 2022, was for \$43,522.35
- Accounts Payable of \$-15284.51
- The payroll cost was for \$58,806.86
- The amount transferred to Program and applied was \$43,522.35.
- Accounts Payable as of August 31, 2022, is \$8,666.48.
- Payroll Liabilities \$57,313.30
- Balance from last month was \$0.
- Requested for transfer was in the amount of \$65,979.78

Action Items

- Approval to Accept the August 2022 Financial Statements
 - Motion to approve: Danielle Bascomb /2nd Sheila Flanagan
 - Roll Call Vote: Patricia Moesner (Y) Danielle Bascomb (Y) Sheila Flanagan (Y). Motion carries.
- Approval to Accept the Invoice Financial Statement for the attorney
 - Motion to approve: Sheila Flanagan /2nd Danielle Bascomb
 - Roll Call Vote: ~~Michael Murray~~(Y) Patricia Moesner (Y) Danielle Bascomb (Y) Sheila Flanagan

Announcements- None

Next Meeting October 18 , 2022 at 6 pm Location: WAY Academy Southwest Campus

Call to the Public-No public present/no public comments

Adjournment

- Motion to adjourn: Danielle Bascomb /2nd by Sheila Flanagan
- Roll Call Vote: Patricia Moesner (Y) Danielle Bascomb (Y) Sheila Flanagan (Y). Motion carries.

Meeting adjourned at 7:02 pm

Minutes submitted by: Alexandra Guzman

Minutes Certification:

Approved minutes of September 20, 2022 Regular Meeting respectfully submitted,

Sheila Flanagan

Board Secretary

10 / 31 / 2022

Date

Signature Certificate

Reference number: KMJ3Q-CPS36-CZ8RR-JQHYQ

Signer

Timestamp

Signature

Sheila Flanagan

Email: sheilamflanagan@yahoo.com

Sent: 31 Oct 2022 00:21:55 UTC
Viewed: 31 Oct 2022 11:52:37 UTC
Signed: 31 Oct 2022 11:52:54 UTC



Recipient Verification:

✓Email verified 31 Oct 2022 11:52:37 UTC

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