

W-A-Y Academy Detroit
(Widening Advancements for Youth)
8701 West Vernor Highway, Detroit, MI 48209

Board of Directors' Regular Meeting
November 27, 2018
6:00 p.m.

Regular Meeting Scheduled to begin at 6:00 p.m.

Minutes

I. Call to Order by the President

Roll Call:

Murray X

Torres Not in Attendance

Flanagan X

Chavez-Wazeerud-Din X

II. Approval of Agenda

Board President Murray requested to amend the agenda adding under New Business Discussion Item 1 – WAY Academy Response to Audited Financial Letter, and under New Business Action Item 1 – Accept WAY Academy Response to Audited Financial Letter.

Motion made to approve the November 27, 2018 agenda as amended by Sheila Flanagan/Seconded by Laura Chavez. All members voted with Aye. There were none opposed. Passed unanimously.

III. Call to the Public

This meeting is a meeting of the Board of W-A-Y Academy in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns regarding agenda items only.

None.

IV. Consent Agenda

A. Approval of Minutes, Regular Meeting, October 16, 2018

Motion made to approve the October 16, 2018 regular meeting minutes by Sheila Flanagan/Seconded by Laura Chavez. All members voted with Aye. There were none opposed. Passed unanimously.

V. Educational Service Provider's Report /Superintendent/Director's Report

Jennifer Hernandez shared data pertaining to enrollment, total credits, average credit attainment and enrollment by grade level for each campus site with the board.

SW Campus is at 181 enrollment
West Campus is at 120 enrollment
East Campus is at 49 enrollment

Board asked what plans are in place to increase the student retention. Ms. Hernandez shared there are several things being instituted to assist with retention: experts were recently trained in a new mentoring program called "Check and Connect" from the University of Minnesota which is endorsed by the U.S. Department of Education. The program teaches effective strategies for engaging students in their education as well as how to identify students with a high risk of dropping out. Mentors have already begun using the program with students.

Ms. Hernandez indicated plans are in place to start busing some of our students to East Campus to obtain the skilled trades career exploration as well as developing a partnership with the Tech Center in Detroit. These programs will allow students the opportunity to learn how to fully utilize the technology we currently have in the buildings to do things like build websites for small business owners. We are working on some graphic design projects with our researchers.

Board Member Sheila Flanagan inquired as to whether we have parent events at our campus sites. Ms. Hernandez shared that each school has monthly parent events.

Board President Murray inquired as to when testing scores would be shared with the board. Ms. Hernandez shared that Julie Hopper from LSSU wanted to be in attendance when the data is shared with the board. We plan to share this data at the December 2018 board meeting. The data presentation has also been delayed due to state errors in reporting.

December 20, 2018 will be next graduation at 6:00 pm at our Southwest Campus. Invites will be sent to the board members.

VI. LSSU Authorizer's Liaison's Report - Garnet Green – LSSU representative

Mr. Green shared that it's time for the annual conflict of renewal forms for each board member. Mr. Green requested the board complete them tonight and return them this evening. If not, the forms would need to be returned to Mr. Green prior to December 15, 2018.

VII. Old Business - None

VIII. New Business

A. Discussion Items:

1. WAY Academy Response to Audited Financial Letter

Kelli Glenn shared information pertaining to the Rehman Financial Audit. One item they noted pertained to reviewing journal entries entered by the district Finance Director & Accountant. Kelli Glenn shared on the resolution to this notation, which would consist of the Director of Finance reviewing the Accountant prepared journal entries and Board Member Flanagan reviewing any journal entries the Finance Director may enter.

Board President Murray inquired of Mr. Green if this would be a conflict of interest. Mr. Green shared this is a good question and he would inquire and respond to the Board President with a response. The board held additional conversation around this and shared additional ideas/solutions. Mr. Green shared he would have the LSSU business manager investigate this and advise.

B. Action Items:

1. Accept WAY Academy Response to Audited Financial Letter

Motion made to accept the WAY Academy Response to Audited Financial Letter as presented by Sheila Flanagan/Seconded by Laura Chavez. All members voted with Aye. There were none opposed. Passed unanimously.

IX. Board Committee Reports/Comments/Action

Finance Committee:

A. Discussion Items:

1. Monthly Financial Report – October 2018 – accept subject to audit

Kelli Glenn shared on the October 2018 Financial Report and provided the board with a handout for review.

2. November 2018 Budget Amendment

Kelli Glenn shared on the November Budget Amendment and provided the board with a handout for review. Total Revenues are \$3,654,216 and Total Expenditures of \$3,635,921, which is based on state sources of 350 students at a per pupil funding amount of \$7,871.

Ms. Glenn shared on various expenditures that are listed throughout the amendment (special education services, salaries, insurance, internet, etc.)

Board 3% in revenue would be \$81,795.00.

B. Action Items:

1. Accept October 2018 Monthly Financial Report – accept subject to audit

Motion made to accept the October 2018 Monthly Financial Report as presented by Michael Murray/Seconded by Sheila Flanagan. All members voted with Aye. There were none opposed. Passed unanimously.

2. Approve November 2018 Budget Amendment

Motion made to approve the November 2018 Budget Amendment as presented by Sheila Flanagan/Seconded by Laura Chavez. All members voted with Aye. There were none opposed. Passed unanimously.

X. Announcements:

Next Regularly Scheduled Board meeting will be: Tuesday, December 18, 2018 at W-A-Y Academy
Detroit, West Campus, 19321 W. Chicago, Detroit, MI 48228

XI. Call to the Public

This meeting is a meeting of the Board of W-A-Y Academy in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns. Comments should only be addressed to the person chairing this meeting, and per Board policy should be no longer than three minutes.

None.

XII. Adjournment

Motion made to adjourn at 6:36 pm by Sheila Flanagan/Seconded by Laura Chavez. All members voted with Aye. There were none opposed. Passed unanimously.

Meeting adjourned at 6:36 pm.

Minutes of all Board of Director's meetings are available after approval by the Board and will be posted on the W-A-Y Academy Detroit web site, www.wayprogram.net. Public notice of this meeting was posted as required by the Open Meetings Act.

