

W-A-Y Academy Detroit  
(Widening Advancements for Youth)  
8701 W. Vernor Highway, Detroit, MI 48209

**Note: July 29, 2018 Meeting will be held at West Campus  
19321 West Chicago Avenue, Detroit, MI 48228**

Board of Directors' Special Annual Organizational Meeting  
Monday, July 29, 2019  
6:00 p.m.

### Minutes

#### I. Call to Order by the President

Roll Call:

Murray

Chavez  Excused

Torres

Flanagan

#### II. Approval of Agenda

Michael Murray requested amending the agenda adding Dickinson Wright Invoice #1388004 under New Business Discussion and Action Item.

Motion made to approve the July 29, 2019 agenda as amended by Sheila Flanagan/Seconded by Renee Torres. All members voted with Aye. There were none opposed. Passed unanimously.

#### III. Call to the Public

This meeting is a meeting of the Board of W-A-Y Academy in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns regarding agenda items only.

None.

#### IV. Consent Agenda

A. Approval of Minutes, Regular Board Meeting, June 18, 2019

Motion made to approve the June 18, 2019 Regular Meeting Minutes by Renee Torres/Seconded by Sheila Flanagan. All members voted with Aye. There were none opposed. Passed unanimously.

#### V. Educational Service Provider's Report

Superintendent Madeline Black shared that schools were closed during the month of July. Ms. Black will bring data to the board next month for review. The campus sites have been approved to enroll 6<sup>th</sup> grade this coming year. Mr. Hyman from West Campus shared information on marketing and enrollment. The goal is to have 180 students at the West Campus. West currently has 121 students enrolled. West was able to retain 80% of their students and are focused on continuing this in the future. They want to recruit 70 additional students to meet their goal. The school has been in touch with our current students regarding submitting reenrollment forms. West is using social media for marketing. They have Stanley Advertising out in the community distributing fliers. West is planning events to pull community into the school. Staff members will be scouting the neighborhood and contacting students. We are working on hosting enrichment pieces within the school that will assist with retention. We will be hosting a function at a local supermarket and laundry-mat to assist with recruitment. Board member Renee Torres asked if someone is manning the phones when people call in for recruitment information. Board member Renee Torres shared that she knew someone who has been trying to contact East Campus, however, hasn't received a return call. Ms. Black shared that team leader Bruce Brown is at the East Campus and responding to calls. Also there is a voicemail set up to handle missed calls. We have three open house events scheduled in the near future and are passing out fliers to showcase the events.

Southwest Director Yolanda Brown shared that Southwest has a goal of 210 students. We are hoping to retain 100% of our students. Southwest currently has 135 students enrolled and are looking at adding over 100 additional students. We are developing community partnerships to assist with recruitment. We will be passing out 500 fliers within the community. Open house is scheduled for early August. We have weekly community outreach events scheduled over the next two months (August/September). We are calling all former exited students to reinvite them to return. We will be incentivizing referrals. Working on Robo calls to assist with informing students that school is currently in session. We are looking at a potential partnership opportunity, which would assist with helping our students find jobs. They would work with their

current school schedule. We are working with WDIV on a marketing campaign. New window treatments will be put on the outside exterior at Southwest on Wednesday.

Board President Michael Murray inquired about adding the additional grade. Ms. Black shared we are officially approved to add grade 6 and we are advertising this as well.

#### VI. LSSU Authorizer's Liaison 's Report - Not in Attendance

#### VII. Old Business

A. Discussion Items: None

B. Action item: None

#### VIII. New Business

A. Discussion Items:

##### 1. Food Service Bid and Contract

Thea Daniels shared on the Food Service Bid and Contract. Edibles Rex was the only vendor that responded to the bid. They have provided a reasonable cost and are also willing to work on some of our previous concerns with the service. Board President Murray inquired if we could reach out to College culinary programs to see if they could offer something. Ms. Daniels indicated she would be investigating other opportunities and would share the information with the board as she obtains it.

2. Organization Meeting Actions-Organizational Business Motion List (Election of Officers and Motions-Refer to attachment) – Board President Murray inquired if we could look into advertising (legal notices, etc) for all three campus sites using one newspaper in the future.

##### 3. Dickinson Wright Invoice #1388004

Thea Daniels shared the Dickinson Wright Invoice #1388004, which pertained to work for state aid note and reauthorization. Total of 2 hours for a total of \$596.00.

B. Action Items:

1. Approve Food Service Contract

Motion made to approve the Food Service Contract as presented by Sheila Flanagan/Seconded by Renee Torres. All members voted with Aye. There were none opposed. Passed unanimously.

2. Elect Officers and address organizational business (motions-refer to attachment)

Motion made to approve the Organizational Business Motion List as presented by Renee Torres/Seconded by Sheila Flanagan. All members voted with Aye. There were none opposed. Passed unanimously.

3. Approve Dickinson Wright Invoice #1388004

Motion made to approve the Dickinson Wright Invoice # 1388004 in the amount of \$596.00 as presented by Sheila Flanagan/Seconded by Renee Torres. All members voted with Aye. There were none opposed. Passed unanimously.

IX. Board Committee Reports/Comments/Action

Finance Committee:

A. Discussion Items:

1. Monthly Financial Report – June 2019 – accept subject to audit

Thea Daniels indicated there are no financials to share at this time. June will not close until after the audit. This will be tabled until the August 2019 Board Meeting.

B. Action Items:

2. Accept June 2019 Monthly Financial Report

Motion made to table the June 2019 Monthly Financial Report for the August 20, 2019 Board Meeting by Sheila Flanagan/Seconded by Renee Torres. All members voted with Aye. There were none opposed. Passed unanimously.

X. Announcements:

- A. Next Regularly Scheduled Board meeting: Tuesday, August 20, 2019 at W-A-Y Academy Detroit, Southwest Campus, 8701 W. Vernor Hwy. Detroit, MI 48209 at 6:00 p.m.

XI. Call to the Public

This meeting is a meeting of the Board of W-A-Y Academy in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns. Comments should only be addressed to the person chairing this meeting, and per Board policy should be no longer than three minutes.

None.

XII. Adjournment

Motion made to adjourn the meeting at 6:41 pm by Renee Torres/Seconded by Sheila Flanagan. All members voted with Aye. There were none opposed. Passed unanimously.

Meeting adjourned at 6:41 pm.

Minutes of all Board of Director's meetings are available after approval by the Board and will be posted on the W-A-Y Academy Detroit web site, [www.wayprogram.net](http://www.wayprogram.net).

Public notice of this meeting was posted as required by the Open Meetings Act.

**W-A-Y Academy Detroit Board of Directors Meeting  
July 29, 2019  
Organizational Items for Board Action**

**1. Election of Officers for 2019-2020**

Officers:

President, Vice-President, Secretary, Treasurer

Call for nominations from the floor. If hearing none,

**MOTION: to elect Michael Murray as President of W-A-Y Academy Detroit Board of Directors.**

The elected President will continue with the election of the Vice President, Secretary, and Treasurer for the 2018-2019 school year.

**MOTION to elect Renee Torres, as Vice President of the W-A-Y Academy Detroit Board of Directors.**

**MOTION to elect Sheila Flanagan, as Secretary of the W-A-Y Academy Detroit Board of Directors.**

**MOTION to elect Laura Chavez as Treasurer of the W-A-Y Academy Detroit Board of Directors.**

**2. MOTION to designate the Board President, as the Academy's Chief Administrative Officer (CAO) and shall have final responsibility for the preparation and presentation of the recommended budget, as well as, control of the budget throughout the year.**

**3. MOTION designating Chase Bank as the depository for school fund accounts (General Fund, Food Service Fund & Student Activity Fund) and that the President, Treasurer, and Director of Finance will be signatories on the account(s).**

**4. MOTION to designate Board Treasurer as the Academy's' Electronic Transfer Officer.**

**5. MOTION to name Superintendent, as Sexual Harassment, and Title IX contact person. Pursuant to Office of Civil Rights and Title IX of the Elementary and Secondary Education Act.**

**6. MOTION to name Special Education Director, as Section 504 Contact person. Pursuant to the Rehabilitation Act of 1973 as Amended.**

**7. MOTION that the regular Board Meeting Calendar will reflect the third Tuesday of Each month alternating between the Academy Sites unless otherwise indicated. All Board meeting minutes are available for inspection in the Academy's administrative offices and on the Academy website.**

The Board will comply with the Americans with Disabilities Act in making all Board meeting accessible to those requesting special accommodations. The Campus Site Directors will be responsible to post the meeting notices in public view. The official posting location will be on each Academy Campus site doors. The dates and times of Regular meetings for 2019-2020 will be: **REFER TO ATTACHED BOARD MEETING CALENDAR FOR DATES**

**8. MOTION to appoint Lusk & Albertson as the Board's legal counsel.**

9. MOTION to appoint The Rehmann Group as the W-A-Y Academy Detroit auditing firm.
10. MOTION to bond the Board President and Treasurer.
11. MOTION to designate Director of Operations, as the Academy's AHERA Officer
12. MOTION to designate Director of Finance, as the Academy's Freedom of Information Act contact person.
13. MOTION that the W-A-Y Academy Detroit, authorized pursuant to the charter application submitted to Lake Superior State University, will comply with the provisions of Part 6a of the Michigan Code and subject to the provisions of Part 6a will comply with all other State laws, rules and regulations applicable to public bodies and with the Federal laws, rules and regulations applicable to public bodies and school districts.
14. MOTION that the Board Secretary, is hereby designated as the Academy's board correspondent to assure dissemination of notices to the person designated as the person responsible for the Academy's Board correspondence. All communications must be directed to the Academy's address: 8701 W. Vernor Highway, Detroit MI 48209.
15. MOTION that Michigan Chronicle, El Central & Macomb Daily are designated as the Academy's local newspapers for the purpose of publishing legal notices.
16. MOTION that School Social Worker, is designated as the Academy's local liaison for Homeless Children and Youth as authorized under Title VII-B.
17. MOTION to designate Superintendent, as the Civil Rights Representative.

**Minutes Certification:**

Approved minutes of July 29, 2019 Annual meeting respectfully submitted,

Sheila M. Flanagan  
Board Secretary

08-20-2019  
Date