

W-A-Y Academy Detroit
(Widening Advancements for Youth)
19321 W. Chicago, Detroit, MI. 48228

Note: December 15, 2020, Regular Meeting will be held via Zoom
<https://wayprogram.zoom.us/j/94130663786>
Meeting ID: 941 3066 3786

Board of Directors' Regular Meeting
December 15, 2020
6:00 p.m.

Minutes

I. Call to Order by the President at 6:01 pm

Roll Call:

Murray X

Chavez-Wazeerud-Din Absent

Torres X

Flanagan X

Moesner X

II. Approval of Agenda

Motion made to approve the December 15, 2020 Regular Meeting Agenda as presented by Sheila Flanagan/Seconded by Renee Torres. All members voted with Aye. There were none opposed. Passed unanimously.

Roll Call Vote:

Murray Aye

Flanagan Aye

Moesner Aye

Torres Aye

III. Call to the Public

This meeting is a meeting of the Board of W-A-Y Academy in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns regarding agenda items only.

None.

IV. Consent Agenda

A. Approval of Minutes, Regular Meeting, November 17, 2020

Motion made to approve the November 17, 2020 Regular Meeting Minutes by Sheila Flanagan/Seconded by Patricia Moesner. All members voted with Aye. There were none opposed. Passed unanimously.

Roll Call Vote:

Murray Aye

Flanagan Aye

Moesner Aye

Torres Aye

V. Educational Service Provider's Report/Superintendent/Director's Report

Madeline Black indicated that she would be sharing information with the board around the Performance Series testing.

Charles Hyman, Director of West Campus shared the following information with the board and provided them with this information virtually:

Our enrollment number for November is 127. We successfully completed all four weeks of communication with 81% two-way communication. We did not enroll any 25e students this month. We will reopen 25e enrollment in December.

For the month of November, we had 20 students with zero credit. We are currently in our implementation stage of our new virtual school, as well as, following our process for intervention for students with lack of credit. Attendance is tracked daily by student HERO log-in and Zoom login, as well as staff tracking two-way communications weekly.

In November, we provided live sessions for High School students in Math, Science, English and Social Studies. We also implemented learning Pods for our Middle School students with focus on getting projects completed and a deeper understanding of the concepts and skills learned in the projects.

In November, our staff focused on:

Making two-way communication
Establishing school routines with students and families
Enforcing a recurring weekly schedule
Building relationships

The outcomes are as follows and have been implemented during the month of November:

Daily Homeroom for MS and HS students
Full Live Session Schedule of Core subjects for MS students through Micro school
Recurring Weekly Live Session Schedule
Two new Team members have been trained and immersed into the community.
Daily Attendance calls for students that have not logged in.
Mini-Lesson Wednesday's with strategies for reading across the curriculum and critical thinking.
Friday montee meeting.

Points of Prides:

1. November we decrease our zero count by 20.
2. November we had 39 students attained .5 credit or higher.
3. November we had 6 students attain over 2 credits for the month.

Ms. Black shared that Mr. Hyman and his team are doing a great job at this time. Board member Sheila Flanagan inquired as to how the two-way communication process works. Mr. Hyman shared information around the state requirement of 75% two-way communication required by our students and how they capture this communication from our students. Ms. Black shared they are doing the same process at the Southwest Campus.

Ms. Black presented on behalf of the Southwest Campus and shared a report with the board virtually. Southwest enrollment is currently at 126. Credit attainment was down at Southwest during the month of November. The team leader is really working with our students to keep them on track. Ms. Black shared information around students attending the Micro School who appear to have increased their credit attainment in the Middle School.

Points of Pride:

1. We have extended an offer to a bilingual para pro who awaiting her teaching certificate. She is from the neighborhood and is extremely excited about support our students. Once on board I will have her assigned to work with our students who are extremely disengaged.
2. Mirta our ELL Para Pro conducted a virtual piñata building activity for researchers
3. New parking lights have been put outside the building.
4. Recommit success Story. Researcher earned over 2 credits in November.
5. Mental Health Supports are being rolled out. Ripple Effects and One on One Sessions.

Board President Murray asked if parents are pushing for students to return to the building? Ms. Black indicated the parents are really not pushing for this at this time.

Board member Sheila Flanagan inquired about tracking the credit attainment trends. Ms. Black shared information with the board around how the data is tracked and how it can be presented to the board. Board had additional conversation

around truancy and how the process works. Discussion was held around incentives that could be offered to students who are attending and engaged.

Board President Murray indicated that we should set up a process pertaining to vaccines and the return of student's to school. i.e...Would the Covid 19 vaccine be required? Ms. Black shared information around this and indicated she's working on handouts to provide to parents/students to keep them informed.

Ms. Black indicated that outdoor classrooms are being discussed at this time. This would occur when the weather gets warmer.

Ms. Black shared information with the board around the Fall 2020 Testing Data and provided the board with this information virtually.

Board President Murray asked if we could track students based on their attendance and cross checking with the testing scores to access ways of assisting the students who need improved grade levels. Ms. Black indicated this could be done.

VI. LSSU Authorizer's Liaison's Report

Garnet Green shared two reminders. Senate Bill 1108 & Public Act 228 which indicates that Board members need to identify their location (City and State) at the board meetings and noted in the minutes. Also wanted to remind board members that Roll Call votes need to be noted in the minutes as well.

VII. Old Business

A. Discussion Items:

1. Extended Covid-19 Learning Plans ("ECLP")

Madeline Black shared this information with the board.

B. Action Items:

1. Approve Monthly ECLP Board Resolution

Motion made to approve the Monthly ECLP Board Resolution as presented by Michael Murray/Seconded by Patricia Moesner. All members voted with Aye. There were none opposed. Passed unanimously.

Roll Call Vote:

Murray Aye _____
Flanagan Aye _____
Moesner Aye _____
Torres Aye _____

VIII. New Business

A. Discussion Items:

1. WAY Detroit Sites Fall Personnel Verification Audit 20-21

Ms. Black shared information on this audit and indicated the finding listed will be eliminated as the staff member is no longer working at the Academy. The 2nd finding noted a missing UPC form, which we have since acquired.

2. Fall Performance Series Data Report (shared earlier in the meeting)
3. WAY Detroit 20/21 Insurance Review
4. Financial Response Letter

Thea Daniels shared information around the Financial Response Letter and shared this information with the board virtually. Board Member Sheila Flanagan inquired about previous discussion around the financials being reviewed. Ms. Flanagan indicated the financials should be reviewed by the accountant, and the director of each campus. Ms. Daniels indicated it's currently set up to be reviewed by the accountant and the superintendent. Then it could be reviewed by a

designated board member. Additional conversation was held around this. Ms. Flanagan indicated that Ms. Daniels would need to document the process in writing.

B. Action Items:

1. Accept Financial Response Letter

Motion made to accept the Financial Response Letter as presented by Michael Murray/Seconded by Renee Torres. All members voted with Aye. There were none opposed Passed unanimously.

Roll Call Vote:

Murray __Aye__
Flanagan __Aye__
Moesner __Aye__
Torres __Aye__

IX. Board Committee Reports/Comments/Action

Finance Committee:

A. Discussion Items:

1. Monthly Financial Report –November 2020

Thea Daniels indicated that she'd like to add a Dickinson-Wright Invoice to the agenda for approval. Board President Murray made a motion to amend the agenda adding the Dickinson Wright Invoice/Seconded by Patricia Moesner. All members voted with Aye. There were none opposed Passed unanimously.

Roll Call Vote:

Murray __Aye__
Flanagan __Aye__
Moesner __Aye__
Torres __Aye__

Thea Daniels shared information around the November 2020 Financial Report and provided this information to the board virtually. Board President Murray inquired if it's possible to have monthly budgets in lieu of annual budgets? Ms. Daniels indicated she had previously done something like this at a former employer. Ms. Daniels indicated we could look into some of the QuickBooks features that could possibly be an option.

2. Fiscal Year 2020 Financial Report – Nothing to report

B. Action Items:

1. Accept November 2020 Monthly Financial Report

Motion made to approve the November 2020 Financial Report as presented by Sheila Flanagan/Seconded by Patricia Moesner. All members voted with Aye. There were none opposed Passed unanimously.

Roll Call Vote:

Murray __Aye__
Flanagan __Aye__
Moesner __Aye__
Torres __Aye__

2. Dickinson Wright Invoice

Motion made by Michael Murray to remove Discussion Item 2 "Fiscal Year 2020 Financial Report" under Finance committee, and removal of Action Item #2 under Finance Committee for "approval of the Dickinson Wright Invoice" as both items were added to the agenda in error/Seconded by Patricia Moesner. All members voted with Aye. There were none opposed Passed unanimously.

Roll Call Vote:

Murray __Aye__
Flanagan __Aye__
Moesner __Aye__
Torres __Aye__

X. Announcements:

Next Regularly Scheduled Board meeting will be: Tuesday, January 19, 2021 at W-A-Y Academy Detroit, 19321
W. Chicago, Detroit, MI. 48228

XI. Call to the Public

This meeting is a meeting of the Board of W-A-Y Academy in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns. Comments should only be addressed to the person chairing this meeting, and per Board policy should be no longer than three minutes.

XII. Adjournment

Motion made to adjourn at 7:13 pm by Sheila Flanagan/Seconded by Renee Torres. All members voted with Aye. There were none opposed Passed unanimously.

Roll Call Vote:

Murray __Aye__
Flanagan __Aye__
Moesner __Aye__
Torres __Aye__

Minutes of all Board of Director's meetings are available after approval by the Board and will be posted on the W-A-Y Academy Detroit web site, www.wayprogram.net. Public notice of this meeting was posted as required by the Open Meetings Act.

Minutes Certification:

Approved minutes of December 15, 2020 Regular meeting
respectfully submitted,

Sheila Flanagan

Board Secretary

01/26/2021

Date

Signature Certificate

Document Ref.: DXUV4-MIE6D-WERKM-8G6AV

Document signed by:

	Sheila Flanagan Verified E-mail: sheilamflanagan@yahoo.com	<i>Sheila Flanagan</i>
ID: 55,236.39	Date: 27 Jan 2021 02:05:32 UTC	

Document completed by all parties on:

27 Jan 2021 02:05:32 UTC

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