

W-A-Y Academy Detroit
(Widening Advancements for Youth)
8701 W. Vernor, Detroit, MI. 48209

Note: June 23, 2020, Regular Meeting will be held virtually
Board of Directors' Regular Meeting
June 23, 2020
6:00 p.m.

Minutes

I. Call to Order by the President at 6:01 pm

Roll Call:

Murray X
Chavez-Wazcerud-Din X
Torres X
Flanagan X
Moesner Arrived late

II. Approval of Agenda - Board President Michael Murray requested the below items to be added to the agenda under New Business Discussion and Action Items:

New Business Discussion Items:

1. Proposed June Budget Amendment
2. Proposed June Food Service Budget Amendment
3. 2020/2021 Proposed Budget
4. 2020/2021 Proposed Food Service Budget
5. Budget Timeline
6. ESP Agreement
7. State Aid Note Borrowing Resolution

New Business Action Items:

1. Approve Proposed June Budget Amendment
2. Approve Proposed June Food Service Budget Amendment
3. Approve 2020/2021 Proposed Budget
4. Approve 2020/2021 Proposed Food Service Budget
5. Approve Budget Timeline
6. Approve ESP Agreement
7. Approve State Aid Note Borrowing Resolution

Motion made to approve the June 23, 2020 Regular Meeting Agenda as amended by Laura Chavez /Seconded by Renee Torres. All members voted with Aye. There were none opposed. Passed unanimously.

Roll Call Vote:

Murray Aye
Chavez-Wazcerud-Din Aye
Torres Aye
Flanagan Aye

III. Call to the Public

This meeting is a meeting of the Board of W-A-Y Academy in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns regarding agenda items only.

None.

IV. Consent Agenda

A. Approval of Minutes, Regular Meeting, May 19, 2020

Motion made to approve the May 19, 2020 Regular Meeting Minutes by Laura Chavez/Seconded by Patricia Moesner.
All members voted with Aye. There were none opposed Passed unanimously.

Roll Call Vote:

Murray Aye
Chavez-Wazeerud-Din Aye
Torres Aye
Flanagan Aye
Moesner Aye

V. Educational Service Provider's Report /Superintendent/Director's Report

Superintendent Black shared that academy staff will be on break during the month of July. Ms. Black indicated both academy directors have done an incredible job this school year. Beginning July 1, 2020, we will begin with our marketing campaign. We will market using social media outlets, looking at commercial, google ads, live chat, etc. Put out a preliminary return to school/work plan. Governor will be sharing additional information around this at the end of the month. The plan may have to be modified as we go. At this time, we plan for new students to come in during the month of August, and we will look at September to begin school for all students with a set schedule for each of them. This will allow for deep cleaning to be conducted at our school sites. Enrollment will continue during the month of July while school staff are on break. Michael Murray shared that he feels good about the strong team that is currently in place.

West Campus Director Charles Hyman shared information with the board around enrollment, attendance and credit attainment. He provided this information to the board virtually as well.

West Campus current enrollment number is 126. We are currently in the re-enrollment period and will be scheduling New Enrollment Drives/Activities, once it is safe to do so.

Credit attainment and engagement plan: School Wide focus

Credit for the month of May, has increased from (.3809) to (.4143). Since our building was closed in March, due to the pandemic, we have been closely monitoring credit student engagement and credit attainment. What we learned from March, was that we needed a different approach to re-engaging students and reaching out to families. After reviewing our plan, as a team, we decided that all staff would become "teachers" and each student was assigned a personal mentor. Our goal, as a team, is to make contact with our assigned students weekly. Each mentor has reviewed and learned how to scribe HERO projects for students and is taking time to walk students through modules over the phone or over Zoom. We have also created some short response questions, which are standards focused and content specific, so students without technology can still participate and earn credit. Then mentors are having discussions with students and scribing answers. While we still have students and families that have been difficult to reach and are unresponsive, we are making our best efforts to ensure that all students have support and access.

Zero Credit Earned for Researchers: May

In the month of May, we show 29 students with "Zero Credit" earned.

Out of the 16 students:

- 7 students did not have reliable technology to use.
- 10 students have been signing into Hero, starting projects but not fully completing or submitting them.
- 3 students have medical and/or family extenuating circumstances.
- 3 have not responded to any contact attempts, nor has his parent, in May.
- 0 are on academic probation; parents/students have received the first notice and have not made contact or attempts to complete work.

Students that have not had access to technology will be credited .125 credits, for each week they did not have access. Our Leadership team will add the compensatory credit, once the student confirms receipt of their school issued technology. Students without technology will also receive weekly phone calls from the Team Leader or their mentor. The staff member will walk the student through a section of a project, scribe it and submit it on their behalf. Students that are signing in and not completing whole sections of projects will be contacted by phone and will have additional instructional coaching by the Team Leader and Lab Mentor.

Monthly Attendance: Attendance is being tracked on a weekly basis by HERO log in, mentors are also tracking their two-way communication weekly.

Points of Prides

1. WAY Academy West more students are logging to Hero and communicating with teachers
2. WAY Academy West has had six students graduating the Month of June
3. WAY Academy West has had 9 students to reach over 1.00 credit for April.

Southwest Director Jocelyn Farkas shared information with the board around enrollment, attendance and credit attainment. She provided this information to the board virtually as well.

Current enrollment is 129 at the Southwest Campus
In the month of May, we show 34 students with "Zero Credit" earned.
Out of the students:

- 3 students did not have reliable technology to use.
- 23 students have been signing into Hero, starting projects but not fully completing or submitting them. - 4 students have medical and/or family extenuating circumstances.
- 4 are on academic probation, parents/students have received the first notice and have not made contact or attempts to complete work.

We have been able to reach most students that have signed in and have been able to work through projects and provide scribe sessions.

Students on academic probation, for the second month, will continue to receive notices and letters from the school. With the suspension of truancy filings, from the Governor, we are going to continue reaching out with care and concern and reminding families of the education law.

Points of Pride:

1. We have 16 Graduates!
2. We hosted a graduate parade on Friday, June 19. A team of our staff went to each graduate's home and presented the student with their cap and gown and signed diploma.
3. We are expecting 10 additional graduates by the end of August.

Superintendent Madeline Black wanted to remind the board to return their self-evaluations as they are due to be uploaded onto Epicenter by June 30th. Board President Michael Murray indicated that Board Member Sheila Flanagan will be working on this and returning the forms to Ms. Black.

Southwest Director Jocelyn Black shared information on new EL program that will roll out in the Fall.

VI. LSSU Authorizer's Liaison's Report - Garnet Green – LSSU representative

Garnet Green indicated there is nothing new to report at this time, however, he will keep the board updated on any new/updated information from the Governor.

VII. Old Business: None

VIII. New Business

A. New Business Discussion Items:

1. Proposed June Budget Amendment

Kelli Glenn shared information pertaining to the proposed June Budget Amendment and provided this information with the board virtually. Board President Michael Murray inquired as to why WAY Program Management Fee is not responsible for any overages/underages per the sweep contract language? Kelli explained that general funds are covering a portion of this. She indicated that general funds would be taking a direct hit. Ms. Glenn indicated that the June budget amendment was amended to reduce the management fee accordingly. Board held additional conversation around the budget.

2. Proposed June Food Service Budget Amendment

Kelli Glenn shared information pertaining to the proposed June Budget Amendment and provided this information with the board virtually. Food Service stopped for the school year near the end of April 2020. Board President Michael Murray inquired as to how the food service funding is distributed by the state as the revenues seem higher than the expenditures. Ms. Glenn shared on the state distribution process. Ms. Glenn shared on the Food Service RFP contract with the board. Ms. Glenn indicated we could use some of the funding to purchase a needed salad bar or refrigerator. She also shared that we may still be in a "grab and go" lunch status upon return to school in the fall due to COVID 19.

3. 2020/2021 Proposed Budget

Kelli Glenn shared information pertaining to the 2020/2021 Proposed Budget and provided this information with the board virtually. The budget is based on enrollment of 160 researchers at each campus in the fall. We are anticipating a \$652 per pupil decrease. Staffing will be tight, however, no staff will be placed on layoff with this budget. We have online staff available 24 hours per day to assist with our researchers. Board President Michael Murray inquired about volunteers working with researchers? Ms. Black indicated we look into this. Ms. Glenn shared on ESSR funding that the academy obtained.

4. 2020/2021 Proposed Food Service Budget

Kelli Glenn shared information pertaining to the 2020/2021 Proposed Food Service Budget and provided this information with the board virtually.

5. Budget Timeline

Kelli Glenn shared information pertaining to the Budget Timeline and provided this information with the board virtually.

6. ESP Agreement

Kelli Glenn shared information pertaining to the ESP Agreement and provided this information with the board virtually. Board President Michael Murray indicated that Academy board attorney Robert Lusk had reviewed the contract. Board member Sheila Flanagan inquired on how we were able to go from a 2% to 5% increase? Board President Michael Murray shared this process with the board and shared how this had worked previously.

7. State Aid Note Borrowing Resolution

Kelli Glenn shared information pertaining to the State Aid Note Borrowing Resolution and provided this information with the board virtually.

B. New Business Action Items:

1. Approve Proposed June Budget Amendment, Proposed June Food Service Budget Amendment, 2020/2021 Proposed Budget & 2020/2021 Proposed Food Service Budget

Motion made to approve the Proposed June Budget Amendment, Proposed June Food Service Budget Amendment, 2020/2021 Proposed Budget & 2020/2021 Proposed Food Service Budget as presented by Renee Torres/Seconded by Laura Chavez. All members voted with Aye. There were none opposed Passed unanimously.

Roll Call Vote:

Murray Aye____
Chavez-Wazeerud-Din Aye____
Torres Aye____
Flanagan Aye____
Moesner Aye____

2. Approve Budget Timeline

Motion made to approve the Budget Timeline as presented by Sheila Flanagan/Seconded by Laura Chavez. All members voted with Aye. There were none opposed Passed unanimously.

Roll Call Vote:

Murray Aye____
Chavez-Wazeerud-Din Aye____
Torres Aye____
Flanagan Aye____
Moesner Aye____

3. Approve ESP Agreement

Motion made to approve the ESP Agreement as presented by Renee Torres/Seconded by Laura Chavez. All members voted with Aye. There were none opposed Passed unanimously.

Roll Call Vote:

Murray Aye____
Chavez-Wazeerud-Din Aye____
Torres Aye____
Flanagan Aye____
Moesner Aye____

4. Approve State Aid Note Borrowing Resolution

Motion made to approve the State Aid Note Borrowing Resolution as presented by Renee Torres/Seconded by Laura Chavez. All members voted with Aye. There were none opposed Passed unanimously.

Roll Call Vote:

Murray Aye
Chavez-Wazeerud-Din Aye
Torres Aye
Flanagan Aye
Moesner Aye

IX. Board Committee Reports/Comments/Action
Finance Committee:

A. Discussion Items:

1. Monthly Financial Report –May 2020– accept subject to audit

Kelli Glenn shared information pertaining to the Financial Report for May 2020 and provided the board with this information virtually.

B. Action Items:

1. Accept May 2020 Monthly Financial Report – accept subject to audit

Motion made to accept the May 2020 Monthly Financial Report as presented by Renee Torres/Seconded by Laura Chavez. All members voted with Aye. There were none opposed Passed unanimously.

Roll Call Vote:

Murray Aye
Chavez-Wazeerud-Din Aye
Torres Aye
Flanagan Aye
Moesner Aye

X. Announcements:

Next Regularly Scheduled Board meeting will be: Tuesday, July 21, 2020 at W-A-Y Academy Detroit, **West Campus, 19321 W. Chicago., Detroit, MI. 48228**

XI. Call to the Public

This meeting is a meeting of the Board of W-A-Y Academy in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns. Comments should only be addressed to the person chairing this meeting, and per Board policy should be no longer than three minutes.

None.

XII. Adjournment at 7:23 pm

Motion made to adjourn at 7:23 pm by Sheila Flanagan/Seconded by Laura Chavez. All members voted with Aye. There were none opposed. Passed unanimously.

Roll Call Vote:

Murray Aye

Chavez-Wazecrud-Din Aye
Torres Aye
Flanagan Aye
Mocsner Aye

Minutes of all Board of Director's meetings are available after approval by the Board and will be posted on the W-A-Y Academy Detroit web site, www.wayprogram.net. Public notice of this meeting was posted as required by the Open Meetings Act.

Minutes Certification:

Approved minutes of June 23, 2020 Regular meeting respectfully submitted,

Sheila Flanagan

Board Secretary

07/23/2020

Date