

W-A-Y Academy Detroit  
(Widening Advancements for Youth)  
8701 West Vernor Highway, Detroit, MI 48209  
**Note: May 21, 2018 Regular Meeting will be held at  
East Campus, 15900 Common Road, MI 48066**  
Board of Directors' Regular Meeting  
May 21, 2018  
5:30 p.m.

Financial Meeting Scheduled to begin at 5:15 p.m.  
Minutes

I. Call to Order by the President at 5:39 pm

Roll Call:

Murray   X  

Naylor Absent

Torres   X  

Flanagan   X  

In Attendance: Garnet Green, LSSU representative; Kelli Glenn, Director of Finance, ESP; Thea Daniels, Accountant, ESP

II. Approval of Agenda

Motion made to approve the agenda as amended by Sheila Flanagan/Seconded by Renee Torres. All members voted with Aye. There were none opposed. Passed unanimously.

III. Call to the Public

This meeting is a meeting of the Board of W-A-Y Academy in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns regarding agenda items only.

None.

IV. Consent Agenda

A. Approval of Minutes, Regular Meeting, April 23, 2018

Motion made to approve minutes from the Regular Meeting of April 23, 2018 by Sheila Flanagan/Seconded by Renee Torres. All members voted with Aye. There were none opposed. Passed unanimously.

V. Educational Service Provider's Report /Superintendent/Director's Report

No Superintendent report was given this evening as Jennifer Hernandez, Superintendent is out of the country.

Director's Report:

Kelli Glenn shared on behalf of Director Tregembo, East Campus recently participated in two MITES (Michigan Industrial Technical Educational Society) events, both Regional & State Competitions. Nine

students entered 12 projects in the Regional Competition and all 12 projects moved on to the State final competition. All 9 students (12 projects) placed in the top 10 or higher at the state level.

There are currently 12 graduates at the East Campus and two additional students being extremely close to completion as well.

#### VI. LSSU Authorizer's Liaison's Report - Garnet Green – LSSU representative

Garnet Green shared that Dykema, LSSU Board Attorney requests that copious notes be taken and included in Board Meeting Minutes. Mr. Green also shared Ms. Sarkody is in full compliance with this best practice. Mr. Green shared that those in attendance or a sign-in sheet need to be included in or along with the minutes. The minutes are also to include how each Board Trustee voted on all action items. Board Approved Meeting Minutes need to be signed by the Board Secretary or Board President. At the next meeting in June, Trustee Torres will need to be sworn in. Her term will extend to 2020. The invoices for the LSSU Compliance Grant are due to Jenny Peterman by June 1, 2018.

#### VII. Old Business

- A. Discussion Items: None
- B. Action Items: None

#### VIII. New Business

##### A. Discussion Items:

1. ESP Evaluation Form

The Board Tabled this discussion item to later in the agenda prior to announcements.

2. Individual Board Member Appraisal

The Board Tabled this discussion item to later in the agenda prior to announcements.

3. Disband Finance Committee

Discussion was had regarding disbanding the Finance Committee and including the information in the regular Board Meeting as this has been occurring anyway. The Board would like the financial reports mailed to them individually besides posting to the Board Secured Site. Thus, the Board would like to do away with printing a hard copy for each member at the meeting. For security reasons, the Bank Statement will not be included in the email but will be posted to the Board Secured Site for reference.

##### B. Action Items:

1. Accept disbanding Finance Committee

Motion made to merge the Finance Committee into the regular Financial Agenda Item by Sheila Flanagan/Seconded by Renee Torres. All members voted with Aye. There were none opposed. Passed unanimously.

IX. Board Committee Reports/Comments/Action  
Finance Committee:

A. Discussion Items:

1. Monthly Financial Report – April 2018 – accept subject to audit

Kelli Glenn shared on the Monthly Financial Report and provided the board with bank statement information.

2. Audit Engagement Letter

Ms. Glenn shared the Rehmann Robson 2017-2018 Audit Engagement Letter. Ms. Glenn and Ms. Flanagan concurred that the engagement letter is per industry standards and covers all state required reporting and information.

3. PSA State Aid Note

Kelli Glenn shared the Public School Academy (PSA) State Aid Note timelines and requirements with the Board. WAY Academy will be eligible to participate in the program and borrowing documents and information will be presented at future Board Meetings.

B. Action Items:

1. Accept April 2018 Monthly Financial Report – accept subject to audit

Motion made to accept the April 2018 Monthly Financial Report as presented by Sheila Flanagan/Seconded by Renee Torres. All members voted with Aye. There were none opposed. Passed unanimously.

2. Accept Audit Engagement Letter

Motion made to accept the 2017-2018 Rehmann Robson Engagement Letter by Sheila Flanagan/Seconded by Renee Torres. All members voted Aye. There were none opposed. Passed unanimously.

VIII. New Business

A. Discussion Items (Continued):

1. ESP Evaluation Form
2. Individual Board Member Appraisal

The Board spent time evaluating and discussing both the ESP and themselves as Board Members at the table. Both evaluation documents are due to LSSU by June 29, 2018. Pertaining to the ESP evaluation, the Board discussed the document and provided feedback for all questions. Mr. Garnet shared that the evidence required to support the comments and evaluation come from the Management Company. The Board also spent time rating themselves individually as Board Members. Whereas, the entire Individual Board Member Appraisal form was discussed and data was compiled, Trustee Flanagan requested additional time to review the material and further discuss next meeting.

X. Announcements:

Next Regularly Scheduled Board meeting will be: Monday, June 18, 2018 at W-A-Y Academy Detroit,  
**Southwest Campus, 8701 W. Vernor Highway, Detroit, MI 48209**

Board President, Michael Murray cannot be in attendance at the next regularly scheduled meeting. Discussion was had regarding moving the meeting to the following Monday.

President Murray also requested an agenda item be added to the next meeting to form a Board Committee to discuss Board Goals and measurable outcomes.

Motion made to move the June 2018 meeting to June 25, 2018 at 5:30 p.m. by Sheila Flanagan/Seconded by Renee Torres. All members voted Aye. There were none opposed. Passed unanimously.

XI. Call to the Public

This meeting is a meeting of the Board of W-A-Y Academy in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns. Comments should only be addressed to the person chairing this meeting, and per Board policy should be no longer than three minutes.

None.

XII. Adjournment

Motion made to adjourn at 6:50 pm by Sheila Flanagan/Seconded by Renee Torres. All members voted with Aye. There were none opposed. Passed unanimously.

Meeting adjourned at 6:50 pm.

Minutes of all Board of Director's meetings are available after approval by the Board and will be posted on the W-A-Y Academy Detroit web site, [www.wayprogram.net](http://www.wayprogram.net). Public notice of this meeting was posted as required by the Open Meetings Act.

**Minutes Certification:**

Approved minutes of May 21, 2018 Regular meeting respectfully submitted,

*Michael G. Murray*  
Board President

6/25/18  
Date