

W-A-Y Academy Detroit  
(Widening Advancements for Youth)  
8701 West Vernor Highway, Detroit, MI 48209  
**Note: March 19, 2018 Regular Meeting will be held at  
Southwest Campus, 8701 W. Vernor Hwy., Detroit, MI 48209**  
Board of Directors' Regular Meeting  
March 19, 2018  
5:30 p.m.

Financial Meeting Scheduled to begin at 5:15 p.m.  
Minutes

I. Call to Order by the President at 5:30 pm

Roll Call:

Murray   X  

Naylor  Absent 

Torres  X 

Flanagan  X 

II. Approval of Agenda

Michael Murray requested amending the agenda adding 2018/19 Budget Timeline under New Business Discussion Item #2 and Action Item #1; adding Reauthorization documents under New Business Discussion Item #3 and Action Item #2; and adding Lusk & Albertson Invoice #11223 under New Business Discussion Item #4 and Action Item #3.

Motion made to approve the agenda as amended by Sheila Flanagan/Seconded by Renee Torres. All members voted with Aye. There were none opposed. Passed unanimously.

III. Call to the Public

This meeting is a meeting of the Board of W-A-Y Academy in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns regarding agenda items only.

None.

IV. Consent Agenda

A. Approval of Minutes, Regular Meeting, February 26, 2018

Motion made to approve minutes from the Regular Meeting of February 26, 2018 by Sheila Flanagan/Seconded by Renee Torres. All members voted with Aye. There were none opposed. Passed unanimously.

V. Educational Service Provider's Report /Superintendent/Director's Report

Jennifer Hernandez presented on the Competency Based Pilot Grant that we recently applied for. On March 6<sup>th</sup> we went for the phase two portion, which will assist with determining whether or not we will obtain this grant. This grant is based on Competency Based/Project Based learning.

ALEX math madness is occurring at our Detroit sites. All researchers are being encouraged to compete in this competition. Prizes and swag will be awarded to some of these researchers.

June 21, 2018 at 6:00 pm – Graduation at our Southwest Campus

Credit attainment in February for East - .042 with 79% Attendance

Credit attainment in February for West – High School 55.07 and Middle School 3.76, with attendance at 40% for High School and 71% for Middle School

Credit attainment in February for Southwest – High School 64.2 and Middle School 2.38, with attendance at 42% for high School and 53% for Middle School.

Points of Pride:

East: Recently had their 1<sup>st</sup> Graduate, and their Left-hander stock car placed first at the recent Autorama.

Southwest:

Cary Tignanelli has tried applying for the Write EL Grant program. This will assist him in obtaining his ESL Certification.

Southwest EL Parapro's (Estefania and Rosie) have been working with our online Art Expert to offer art projects to some of our researchers.

Walgreens Proposal Update – We seem to be back in the game for leasing this property. Kelli Glenn shared some budget information with the board pertaining to this building. Ms. Glenn shared the campus would need to expand their enrollment to sustain the building costs. Board President Murray asked if we have any information as to whether or not the Archdiocese would be raising the rent in the fall at our current West Campus site. Ms. Hernandez shared she would have to inquire on this. Ms. Glenn and Ms. Hernandez shared that all campus sites would need to increase enrollment at each site to sustain the cost of going into the Walgreens building.

Board Member Sheila Flanagan asked where we hope to be with enrollment in the future. Ms. Hernandez shared on enrollment expectations with the board. Additional conversation was held on barriers that prevent student engagement. Ms. Hernandez shared that transportation has always been a barrier. Parent attendee shared that Don Bosco offers after school programs and offer bus tickets to these programs. Parent suggested that maybe we could work with Don Bosco to do some after school programs so that some of our students could take advantage of the bus tickets. Another attendee asked if the school was familiar with the McKinney Vento process. Ms. Hernandez shared that we do have experience with this process and currently utilize those services.

Board held additional conversation around the Walgreens building and shared it might not be a viable financial option at this time.

Ms. Hernandez shared on a partnership available within the Southwest Community, which would offer students the opportunity to learn welding.

Board President Murray asked if we would reduce our space size at the current West Campus. Ms. Hernandez shared that we would really like to keep the current wings that we currently occupy which usually helps with students staying on track.

Board President Murray asked if Walgreens might allow us to split the building and share the site with someone else? Ms. Hernandez shared she would inquire on this and get back with the board.

#### VI. LSSU Authorizer's Liaison's Report - Garnet Green – LSSU representative

Garnet Green shared that their Lake Superior State University annual golf classic is coming up on June 29, 2018. Please contact Jenny Peterman by May 31, 2018 if interested in attending..

Mr. Green shared information on recent personnel audit. Mr. Green suggested they look at page two of findings. Ms. Hernandez and Mrs. Sarkody shared the process of the Unprofessional Conduct Forms with the board. The UPC form gets mailed out on three different occasions. If the form is not completed and returned, it is noted for the personnel auditor (which was the case on the recent audit).

#### VII. Old Business

##### A. Discussion Items

None.

##### B. Action Items

None.

#### VIII. New Business

##### A. Discussion Items:

1. Board Member Sheila Flanagan discussion on setting up scope of work for contract work.

Board President Murray shared on the background of how this process has worked in the past. Board Member Sheila Flanagan shared on what this process might look like in the future, and how to streamline the attorney costs by perhaps setting the work up as “contract fee”. One idea might be to obtain an Engagement Letter outlining services provided and fees assessed. (This would include emails, understanding, verbal communication, attorney education, etc) This would then be reviewed and signed prior to work beginning. Board President asked for clarification as to whether or not this process could be used with construction costs. Board member Flanagan indicated that part of this process would be working with Kelli Glenn to set up processes for working on construction costs.

2. 2018/19 Budget Timeline

Kelli Glenn shared information and a handout pertaining to the 2018/19 Budget Time. The handout shares Academy deadlines and expectations. This information is provided as a means to be transparent with the board. The final draft would be due to the board by June 11, 2018. This needs to be adopted and provided to Lake Superior State University by June 30, 2018.

3. Reauthorization Documents

Jennifer Hernandez shared information and provided the board with handouts. Ms. Hernandez shared on the Sublease between Drive One and the Academy, which aligns with the requirements of Lake Superior State

University. Ms. Hernandez shared on Due Diligence, which goes along with the lease. Lusk and Albertson provided their Opinion Letter.

4. Lusk & Albertson Invoice 11223

Kelli Glenn shared on this invoice and provided a copy to the board.

B. Action Items:

1. Approval of 2018/19 Budget Timeline

Motion made to approve the 2018/19 Budget Timeline as presented by Renee Torres/Seconded by Sheila Flanagan. All members voted with Aye. There were none opposed. Passed unanimously.

2. Approval of Reauthorization Documents

Motion made to approve and execute the Reauthorization Documents as presented by Sheila Flanagan/ Seconded by Renee Torres. All members voted with Aye. There were none opposed. Passed unanimously.

3. Approval of Lusk & Albertson Invoice 11223

Motion made to approve the Lusk & Albertson Invoice 11223 in the amount of \$5482.50 as presented by Renee Torres/Seconded by Sheila Flanagan . All members voted with Aye. There were none opposed. Passed unanimously.

IX. Board Committee Reports/Comments/Action

Finance Committee:

A. Discussion Items:

1. Monthly Financial Report – February 2018 – accept subject to audit

Kelli Glenn shared the monthly report with the board and provided them with a handout. She also shared that we would be sending out a request for proposal for auditing firms. Ms. Glenn shared that legal fees would need to be increased and will be reflected on the next budget amendment. Board Member Flanagan asked if we would need to cash flow borrow in the fall. Ms. Glenn shared that we would need to borrow money, and would provide this information with the board as it gets closer.

B. Action Items:

1. Accept February 2018 Monthly Financial Report – accept subject to audit

Motion made to accept the February 2018 Monthly Financial Report as presented by Sheila Flanagan/ Seconded by Renee Torres. All members voted with Aye. There were none opposed. Passed unanimously.

X. Announcements:

Next Regularly Scheduled Board meeting will be: Monday, April 16, 2018 at W-A-Y Academy Detroit,  
**West Campus, 19321 W. Chicago, Detroit, MI 48228**

## XI. Call to the Public

This meeting is a meeting of the Board of W-A-Y Academy in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns. Comments should only be addressed to the person chairing this meeting, and per Board policy should be no longer than three minutes.

Parent asked if any board members were able to attend the recent Hot Rod event? Board shared they had not attended this function.

## XII. Adjournment

Motion made to adjourn at 6:35 pm by Sheila Flanagan/Seconded by Renee Torres. All members voted with Aye. There were none opposed. Passed unanimously.

Meeting adjourned at 6:35 pm.

Minutes of all Board of Director's meetings are available after approval by the Board and will be posted on the W-A-Y Academy Detroit web site, [www.wayprogram.net](http://www.wayprogram.net). Public notice of this meeting was posted as required by the Open Meetings Act.