

W-A-Y Academy Detroit
(Widening Advancements for Youth)
8701 West Vernor Highway, Detroit, MI 48209
**Note: September 18, 2017 Regular Meeting will be held at
East Campus, 15900 Common Road, Roseville, MI 48066**

Board of Directors' Regular Meeting
Monday, September 18, 2017,
5:30 p.m.

Financial Meeting Scheduled to begin at 5:15 p.m.

Minutes

I. Call to Order by the President at: 5:36 pm

Roll Call:

Murray X

Naylor Called In

Torres X

Bell Absent

Flanagan X

II. Approval of Agenda

Michael Murray asked that we amend the agenda and table West Campus Parent Meeting under Old Business discussion items until the October 2017 board meeting. Mr. Murray would also like to add Foster Care Liaison for Academy/District under New Business Discussion and Approve School Social Worker as the Foster Care Liaison under New Business Action Items. Mr. Murray asked to add Increase in Scope for Construction Project as a discussion item under New Business and Approve Increase in Scope for Construction Project under New Business Action items.

Motion made to approve the agenda as amended by Sheila Flanagan/Seconded by Renee Torres. Passed unanimously.

III. Call to the Public

This meeting is a meeting of the Board of W-A-Y Academy in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns regarding agenda items only.

None.

IV. Consent Agenda

A. Approval of Minutes, Special Meeting, August 15, 2017

Motion made to approve minutes from the Special Meeting on August 15, 2017 by Renee Torres/Seconded by Sheila Flanagan. Passed unanimously.

V. Educational Service Provider's Report /Superintendent/Director's Report

Enrollment – Southwest is at 212, West is at 141, and East is at 26. Board asked for original target numbers and Ms. Hernandez shared the target number for Southwest was 240, and West was 180. We received our Charter Contract with LSSU on Friday, September 8th. We also received a compliance grant from LSSU in the amount of \$4,875.00. We received our temporary certificate of occupancies on Thursday, September 7th. We cancelled school the first week until our certificates were issued. From the inspections the following items were found: Southwest – an eyewash permit needs to be pulled, and we need an air balance permit to conduct an air balance test. West – an air balance permit is needed. Paul Ferchee is completing these tasks.

East Campus Update – Waiting on the state inspector to visit on September 25th to conduct a 50% inspection. Paul Ferchee and Jennifer Hernandez were provided the completion date of October 2nd from the NSA contractors. Paul Ferchee has gotten some flooring quotes for carpet @ 14.75 per yard for a total of about \$2751.76.

Marketing – We will be marketing at Detroit City Airport on September 23rd. We have also put in a referral program for students who refer other students to WAY Academy. For each referral they get a \$25 gift card. Board asked that Ms. Hernandez confirm whether or not the gift card should be given to the parent of a minor student. Macomb Mall is going to let us sell the Michigan boxes made by East Campus students. This is a way for us to market the program in the mall where families are still doing back to school shopping. We had one of our Drive One partners who shared information from Channel 2 who had contacted him with interest in our program. Ms. Hernandez is working to contact Channel 2. Additional conversation was held around marketing for Drive One.

VI. LSSU Authorizer's Liaison's Report - Garnet Green – LSSU representative

Not in attendance.

VII. Old Business

A. Discussion Items

West Campus Parent Committee Meeting Update – Tabled until October 2017 Board Meeting

B. Action Items

VIII. New Business

A. Discussion Items:

1. Lusk & Albertson Invoice 10485

Ms. Hernandez shared information on this invoice with the Board.

2. WAY Academy Liability Insurance Quote

Kelli Glenn shared on the Lyman and Sheets Liability Insurance Quote. She shared on the "MUSIC" requirements for Public Schools.

3. Foster Care Liaison

Jennifer Hernandez shared this information with the board recommending our current McKinney Vento liaison take on the Foster Care liaison role as well.

4. Scope for Construction Project

Kelli Glenn shared this information with the board. She provided handouts to the board members. This information speaks about an increase of services that are needed at East Campus. Mr. Murray shared his concerns with moving forward on the construction project. Board shared they will need ample time for planning and discussion for any future construction work. Board indicated that in the future a general contractor should be brought on to determine if the scope of work and bids are accurate prior to accepting a bid. Board suggested that they might want to see some type of "guide" created in the future to provide them with guidance on their role with this process. Board asked if there is a program/project manager on this project. Ms. Hernandez shared that City Contracting provides the program/project manager. Additional conversation was held around holding off on the work until next school year. Drive One will be housing grades 7-12. Ms. Hernandez shared the construction should be completed by October 2, 2017. Board asked how this would be funded. Mr. Murray shared that the ESP (WAY Program) would be responsible for the payment of these invoices. Mr. Murray shared the board doesn't want to take money from our Detroit schools and put it into the East Campus.

Board and ESP recommend holding a special meeting to discuss the Scope for Construction Project invoices.

Additional conversation was held around staffing at both Detroit sites. Mrs. Naylor shared that she felt we should have an increase number of teachers. Ms. Hernandez and Ms. Glenn shared that both Detroit sites are equipped using the 1:60 teacher to student ratio because half the students attend in the morning and half come in the afternoon. Therefore teachers only have 30 students at any given time. School Improvement Committee will meet after count day. The parent meeting will be held on September 27th. Conversation was held around utilizing teachers between our two campus sites.

B. Action Items:

1. Approve Lusk & Albertson Invoice 10485 - \$24,531.50

Motion made to approve the Lusk & Albertson Invoice 10485 in the amount of \$24,531.50 and make a payment on this invoice as presented by Sheila Flanagan/Seconded by Renee Torres. Motion passed with three yes votes and one abstained vote.

WAY Academy Liability Insurance

Motion made to approve the WAY Academy Liability Insurance from Lyman & Sheets as presented by Sheila Flanagan/Seconded by Renee Torres. Passed unanimously.

2. Approve School Social Worker as Foster Care Liaison

Motion made to approve the School Social Worker as Foster Care Liaison by Renee Torres/Seconded by Sheila Flanagan. Passed unanimously.

3. Approve Increase in Scope for Construction Project - Will be tabled for Special Meeting with ESP.

IX. Board Committee Reports/Comments/Action

Finance Committee:

A. Discussion Items:

1. Monthly Financial Report – July & August 2017 – accept subject to audit

Kelli Glenn shared handouts and discussed the July 2017 & August 2017 financial reports.

B. Action Items:

1. Accept July 2017 & August 2017 Monthly Financial Reports as presented by Sheila Flanagan/Seconded by Jacquelyn Naylor & Renee Torres. Passed unanimously.

X. Announcements:

Next Regularly Scheduled Board meeting will be: Monday, October 16, 2017 at W-A-Y Academy Detroit, **West Campus, 19321 W. Chicago, Detroit, MI 48227**

Special Meeting will be held at our Southwest Campus (8701 W. Vernor, Detroit, MI 48209) on Friday, September 22, 2017 at 5:00 pm.

XI. Call to the Public

This meeting is a meeting of the Board of W-A-Y Academy in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns. Comments should only be addressed to the person chairing this meeting, and per Board policy should be no longer than three minutes.

None.

XII. Adjournment

Minutes of all Board of Director's meetings are available after approval by the Board and will be posted on the W-A-Y Academy Detroit web site, www.wayprogram.net. Public notice of this meeting was posted as required by the Open Meetings Act.

Motion made to adjourn at 6:53 pm by Jacquelyn Naylor/Seconded by Renee Torres. Passed unanimously.
Meeting adjourned at 6:53 pm