

W-A-Y Academy Detroit
(Widening Advancements for Youth)
8701 West Vernor Highway, Detroit, MI 48209
**Note: July 17, 2017 Annual Meeting will be held at
West Campus, 19321 W. Chicago, Detroit, MI 48227**

Board of Directors' Regular Meeting
Monday, July 17, 2017
5:30 p.m.

Financial Meeting Scheduled to begin at 5:15 p.m.

Minutes

I. Call to Order by the President at: 5:30 pm

Roll Call:

Murray X

Naylor X

Torres X

Bell Arrived at 5:35 pm

Flanigan Arrived at 5:55 pm

II. Approval of Agenda

Michael Murray asked to add Board Member reimbursements under New Business Discussion and Action Items.

Motion made to approve the agenda as amended by Renee Torres/Seconded by Jacquelyn Naylor. Passed unanimously.

III. Call to the Public

This meeting is a meeting of the Board of W-A-Y Academy in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns regarding agenda items only.

None.

IV. Consent Agenda

A. Approval of Minutes, Regular Meeting, June 26, 2017

Motion made to approve minutes from the Regular Meeting held on June 26, 2017 by Jacquelyn Naylor/Seconded by Renee Torres. Passed unanimously.

V. Educational Service Provider's Report /Superintendent/Director's Report

Jennifer Hernandez shared on Lake Superior State University contract. Contract is currently pending signed lease agreements, State of Michigan Certificate of Occupancy, and some facility documents (facility narrative, floor plans, etc.) Jennifer and Paul Fershee (Director of Operations) will meet with Jason Harrison of Lusk & Albertson on 7/19/17 at 2:00 pm to review any remaining documents needed.

Academy sites are out on break at this time and students will return on July 31, 2017.

Jennifer Hernandez shared on upcoming community partnership opportunities that will be held at both Southwest and West Campus sites.

Ms. Hernandez shared on marketing that will be held during the summer by attending community events in and around our academy sites. Marketing/Recruiting efforts will be ongoing and held during the day and on weekends.

Prior to break, staff made calls to retain current students and held several open houses.

Paul Tregembo, Jr. has accepted the Assistant Director position at Drive One. Paul Jr. began training today and will complete is training on Wednesday. The board indicated they would like to tour the Drive One facility again allowing those members who couldn't attend a chance to view the facility.

Construction plans have been submitted to the state for approval on the work needed at the Roseville site. Board asked if we have a number of those who are planning to enroll at the Roseville site. Board asked Garnet Green whether or not Lake Superior State University would need any additional information pertaining to construction. Mr. Green shared that Lake Superior State University would want to see the financial obligations involved in the building upgrades/updates.

HERO projects are being built so students can earn credits for the skilled trades portion of the program as part of their electives. These projects are cross-curricular so researchers will earn elective credit and core content credit in Math, Science and English.

VI. LSSU Authorizer's Liaison's Report

Garnet Green – Lake Superior State University representative

Garnet Green spoke on behalf of Lake Superior State University. He apologized for not being able to make the last meeting. Mr. Green wanted to welcome Ms. Bell and Ms. Flanigan to the board. Asked for clarification on who might be replacing Dr. Croxton as Vice President. Board shared the Vice President role would be voted on later in the meeting.

RECON school site follow-up visit was discussed. Mr. Green indicated that the Academy would need to review the "M" categories and ensure the items listed are completed prior to the follow-up visit. Mr. Green provided this paperwork to Jennifer Hernandez for review. Also shared we need to ensure these are complete before submitting information to Dykema. Mr. Green shared that we need to have these items completed by July 21, 2017.

VII. Old Business

A. Discussion Items:

1. School Improvement Committee Updates

Jacquelyn Naylor shared that she and Jennifer Hernandez are trying to arrange a block of time to sit down and have further discussion on this. Mrs. Naylor also shared she had been provided with parent contact numbers. Ms. Hernandez asked for further clarification on how Mrs. Naylor had obtained the parent contact information. Ms. Hernandez explained that staff had been struggling with discerning whether or not Mrs. Naylor is in the building as a board member or parent. Staff are not always aware of the boundaries as Mrs. Naylor is a board member (i.e. accessing/providing confidential information that should not be released to board members). Mrs. Naylor confirmed that she had obtained the contact numbers directly from the parents. Ms. Hernandez suggested that the committee could work with some of the school committees for input/discussion as well. Ms. Hernandez shared on possible partner near Southwest who has a grant that could potentially offer welding to our Southwest and West campus researchers. Additional conversation was held on asking more parents to participate. Board expressed that additional members may want to assist with this task. Board member Sheila Flanigan shared that she'd be happy to call in to the meetings, or provide input as needed.

B. Action item:

None.

VIII. New Business

A. Discussion Items:

1. Lusk & Albertson Invoice
2. Criminal Background Check – Updated Information
3. Organization Meeting Actions (Election of Officers and Motions-Refer to attachment)
4. Update Annual Report of the Resident Agent (Newly appointed President should be listed as Resident Agent...form has previously been completed and filed by Board Attorney Lusk & Albertson)
5. Board Member reimbursements
6. WAY Academy Board 3%

Kelli Glenn shared a handout with the board. Michael Murray and Kelli Glenn discussed the WAY Academy Board 3% and where the monies are spent/used.

7. Board Development

Michael Murray shared on board training/development that could be held on the weekend at Lake Superior State University. Board President Murray requested that board members share their schedules with him as soon as possible (Board member availability over the next two months). Discussion was held on topics that

the Board might want to review at the training. Board asked for clarification on whether or not we could hire a local firm to provide board training throughout the year. Garnet Green indicated that the board could seek training from an independent local firm.

B. Action Items:

1. Approve payment of Lusk & Albertson invoice

Jennifer Hernandez shared information on the Lusk & Albertson invoice with the board. The invoice presented is in the amount of \$5,977.00. This invoice pertains to time working on the reauthorization contract with Lake Superior State University.

Motion made to approve payment of the Lusk & Albertson Invoice (\$5977.00) as presented by Jacquelyn Naylor/Seconded by Renee Torres. Passed unanimously.

2. Adopt Criminal Background resolution

Michelle Sarkody shared on NCJA training held on 6/27/17. State of Michigan Police has allowed the process to be returned to the Educational Service Provider. Should the board decide to return the process to the ESP, the board would need to pass a resolution indicating as such.

Motion made to Adopt the Criminal Background Resolution as presented (ESP will manage the results. ESP Director of Compliance will receive the results and Director of Operations will have viewing rights) by Renee Torres/Seconded by Jacquelyn Naylor. Passed unanimously.

3. Elect Officers and address organizational business (motions-refer to attachment)

Motion made to approve the motions list as presented by Jacquelyn Naylor/Seconded by Sheila Flanigan. Passed unanimously.

3. Accept newly appointed President as Resident Agent

President remains the same (Michael Murray) Board requested that Michelle Sarkody inform Lusk & Albertson that Michael Murray will remain as Board President for 2017-18 School Year.

4. Approve board member reimbursements

Renee Torres shared her mileage expense report in the amount of \$216.

Motion made to approve board member reimbursements as presented (amount of \$216.00) by Jacquelyn Naylor/Seconded by Sheila Flanigan. Passed unanimously.

IX. Board Committee Reports/Comments/Action

Finance Committee:

A. Discussion Items:

1. Monthly Financial Report – June 2017 – accept subject to audit

Kelli Glenn shared a handout and discussed the June 2017 monthly financial report with the board. Upcoming audit for WAY Academy is scheduled for September 7, 2017.

B. Action Items:

1. Accept June 2017 Monthly Financial Report

Motion made to accept the June 2017 Monthly Financial Report as presented by Renee Torres/Seconded by Jacquelyn Naylor. Passed unanimously.

X. Announcements:

Next Regularly Scheduled Board meeting: Monday, August 28, 2017 at 5:30 pm

Location: W-A-Y Academy Detroit, **Southwest Campus, 8701 W. Vernor Hwy, Detroit, MI 48209**

XI. Call to the Public

This meeting is a meeting of the Board of W-A-Y Academy in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns. Comments should only be addressed to the person chairing this meeting, and per Board policy should be no longer than three minutes.

Mrs. Stanley brought her child to the board meeting and asked that they share on their experience with attending WAY Academy. Mrs. Stanley indicated that her child is doing much better by attending WAY Academy. The student shared on their experience attending the Southwest Campus.

Mrs. Stanley asked for clarification on whether or not refunds would be provided to those who signed up with EF Travel Agency. Ms. Hernandez shared that WAY Program will be refunding the money on behalf of the Academy (Academy used those fundraising monies for school functions i.e. Prom, etc.)

XII. Adjournment

Motion made to adjourn at 6:55 pm by Jacquelyn Naylor/Seconded by Renee Torres. Passed unanimously.

Meeting Adjourned at: 6:55 pm

Minutes of all Board of Director's meetings are available after approval by the Board and will be posted on the W-A-Y Academy Detroit web site, www.wayprogram.net. Public notice of this meeting was posted as required by the Open Meetings Act.