

W-A-Y Academy Detroit  
(Widening Advancements for Youth)  
8701 West Vernor Highway, Detroit, MI 48209  
**Note: November 20, 2017 Regular Meeting will be held at  
Southwest Campus, 8701 W. Vernor Highway, Detroit, MI 48209**

Board of Directors' Regular Meeting  
Monday, November 20, 2017  
5:30 p.m.

Financial Meeting Scheduled to begin at 5:15 p.m.

Minutes

I. Call to Order by the Vice President at 6:16 pm

Roll Call:

Murray Excused

Naylor X

Torres X

Bell        Absent       

Flanagan X

II. Approval of Agenda

Motion made to approve the agenda as presented by Sheila Flanagan/Seconded by Jacquelyn Naylor. Passed unanimously.

III. Call to the Public

This meeting is a meeting of the Board of W-A-Y Academy in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns regarding agenda items only.

None.

IV. Consent Agenda

A. Approval of Minutes, Regular Meeting, October 16, 2017

B. Approval of Minutes, Special Meeting, September 22, 2017

Motion made to approve minutes from the Regular Meeting on October 16, 2017 and Special Meeting on September 22, 2017 by Jacquelyn Naylor/Seconded by Shelia Flanagan. Passed unanimously.

V. Educational Service Provider's Report /Superintendent/Director's Report

Jennifer Hernandez shared on Credit Attainment:

Southwest: Credit attainment for High School was 53.13 for an average of .25 per researcher. Credit attainment for Middle School was 2.73 for an average of .15 per researcher.

West: Credit attainment for High School was 35.3 with 89 students earning credit for an average of .29 per researcher. Credit attainment for Middle School was 2.71 with students earning credit for an average of .15 per researcher.

Looking researcher by researcher to determine any barriers the researcher may have. We implemented a process for notifying parents of researchers with less than the minimum credit attainment. We have also implemented a progress report that will be sent to parents to inform them of their researchers progress. Our goal is for all researchers who attend lab to earn credit, and for all researchers to earn the minimum credit for each month.

All staff participated in Professional Development last Friday with Academic Approach to analyze PSAT and SAT practice test data and were engaged in learning the best instructional strategies to better prepare researchers for the SAT. All campuses will develop a plan to increase test scores to ensure researchers are college ready.

Title I Specialists also participated in PD on progress monitoring their researchers to determine areas on instructional focus and ensure the program is successful. And new teachers received training on the teacher observation tool, Marzano iObservation.

Our Parent Coordinators and Administrative Assistants are receiving staff training by Millennium Leadership, Shannon Perry formerly with DPN, on customer service and communicating with our parents. From this training, the school will be sending out monthly newsletters to our parents.

We are waiting on our last inspection for East. The Fire Marshall will be out on November 28<sup>th</sup>.

West had a Fall Ball last week. 40 researchers who met their credit attainment were invited to the event. Researchers voted for a King, Queen, Prince and Princess of the Ball.

Researchers at West are working with an online expert to complete .5 credits of PE before Christmas Break.

We are planning make an offer to an applicant for the bilingual paraprofessional position at the Southwest campus.

Both West and Southwest have a girls empowerment program to make a powerful impact on their community.

VI. LSSU Authorizer's Liaison's Report - Garnet Green – LSSU representative

Garnet Green reminded the board that LSSU is offering a Leadership Round Table in Garden City tomorrow from 8 am – 3 pm.

VII. Old Business

A. Discussion Items

None.

B. Action Items

None.

VIII. New Business

Kelli Glenn asked if the Board President could add Board Mileage Expense Report Reimbursement to the agenda under New Business.

Motion to add Mileage Expense Report Reimbursement under “New Business” to the agenda by Jacquelyn Naylor/Seconded by Sheila Flanagan. Approved unanimously.

A. Discussion Items:

1. Lusk & Albertson Invoice 10706

Kelli Glenn shared the Lusk & Albertson invoice 10706 to the board. Anything pertaining to the certificate of occupancy will be paid by WAY Program (\$473.00). (\$1225.50 balance remaining on Invoice 10706)

2. Parent/Researcher Handbook

Jennifer Hernandez shared on this and shared a copy with the board.

3. Mileage expense report reimbursement

Mileage expense reports were submitted to the board by member Jacquelyn Naylor in the amount of \$138.78 and \$157.68, for a total of \$296.46.

B. Action Items:

1. Approve Lusk & Albertson Invoice 10706

Motion made to approve the Lusk & Albertson Invoice 10706 in the amount of \$ 1225.50 by Sheila Flanagan/Seconded by Jacquelyn Naylor. Passed unanimously.

2. Approve Parent/Researcher Handbook

Motion made to approve the Parent/Researcher Handbook as presented by Jacquelyn Naylor/Seconded by Sheila Flanagan. Passed unanimously.

3. Approve Mileage Expense report reimbursement

Motion made to approve mileage expense reports for Jacquelyn Naylor in the amount of \$ 296.46 by Sheila Flanagan/Seconded by Jacquelyn Naylor. Passed unanimously.

#### IX. Board Committee Reports/Comments/Action

##### Finance Committee:

##### A. Discussion Items:

1. Monthly Financial Report – October 2017 – accept subject to audit

Kelli Glenn shared the October 2017 Financial Report with the board and provided a handout.

##### B. Action Items:

1. Accept October 2017 Monthly Financial Report – accept subject to audit

Motion made to accept the October 2017 Monthly Financial Report as presented by Jacquelyn Naylor/Seconded by Sheila Flanagan. Passed unanimously.

#### X. Announcements:

Next Regularly Scheduled Board meeting will be: Monday, December 18, 2017 at W-A-Y Academy Detroit, **West Campus, 19321 W. Chicago Ave., Detroit, MI 48228**

Board Member Jacquelyn Naylor wanted to share that she will be moving out of state in the near future.

#### XI. Call to the Public

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None.

#### XII. Adjournment

Motion made to adjourn at 6:42 pm by Jacquelyn Naylor/Seconded by Sheila Flanagan. Passed unanimously. Meeting adjourned at 6:42 pm.

Minutes of all Board of Director's meetings are available after approval by the Board and will be posted on the W-A-Y Academy Detroit web site, [www.wayprogram.net](http://www.wayprogram.net). Public notice of this meeting was posted as required by the Open Meetings Act.