

W-A-Y Academy Detroit
(Widening Advancements for Youth)
8701 W Vernor Highway, Detroit, MI 48209

**Note: July 25, 2016 Meeting will be held at West Campus
19321 West Chicago Avenue, Detroit, MI 48228**

Board of Directors' Annual Organizational Meeting
Monday, July 25, 2016
5:30 p.m.

Minutes

I. Call to Order by Acting President Michael Murray

Roll Call:

Croxton X

Murray X

Naylor X

II. Approval of Agenda

Michael Murray asked to add the following agenda items:

Board member nomination (Renee Torres) taking Oath of Office after 1st Call to Public

Designated Banking Signatory under "New Business"

Accept Spring 2016 Board Policy Updates under "New Business"

Motion made to accept the agenda as amended by Jacquelyn Naylor/Glenn Croxton Seconded. Passed unanimously.

III. Call to the Public

This meeting is a meeting of the Board of W-A-Y Academy in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns regarding agenda items only.

No comments offered.

Swearing in of new board member – Oath of Office taken by Renee Torres

IV. Presentation by Researchers and Staff – Postponed for future board meeting

To be postponed for the next several months.

V. Consent Agenda

A. Approval of Minutes, Special Board Meeting, June 28, 2016

B. Approval of Minutes, Regular Board Meeting, June 20, 2016

Motion made to approve minutes from the Regular Meeting held on June 20, 2016 and Special Board Meeting held on June 28, 2016 by Glenn Croxton/Seconded by Jacquelyn Naylor. Passed unanimously.

VI. Educational Service Provider's Report

Alex Cintron shared on recent reading apprentice workshop that our literacy staff attended.

Achievement series is up and going (this offers students an opportunity to “test out” of various courses).

Researchers have been attending college and educational trips this summer. Some of our researchers recently attended Lake Superior State University Camp.

Recruitment initiatives are in place. Alex shared on various recruitment events that are currently planned for West and Southwest Campus sites.

We will be hosting a Graduation in August for 20 researchers at the Southwest Campus site. Date and time is to be determined, and will be shared with the board once set.

VII. LSSU Authorizer’s Liaison’s Report – Reginald Kirkland Update on plan for reauthorizing LSSU charter schools

Reginald Kirkland shared that he is resigning his position with Lake Superior State University as of Friday, July 29, 2016. Reginald shared his thoughts on working with our program, and indicated that we are making good progress in working with our researchers. Lake Superior State University will contact the board once his replacement has been chosen. An interim liaison will be assigned until such time as a permanent liaison is assigned. Reginald extended his thanks to all staff for the work we have done together over the past year.

VIII. Old Business

A. Discussion Items:

Fall 2015 Board Policy updates received (Approved by board on 5/16/16)
Student Achievement

Alex Cintron shared student achievement information with the board and indicated that he is working with Julie Hopper (LSSU) on this. Alex shared the Lake Superior State University goal with the board, and shared credit attainment information per building with the board. Michael Murray indicated that he does want multiple goals, and indicated he would like to narrow it down to a few goals, which would simplify the process.

Alex Cintron shared that 75% of West researchers and 73% of Southwest researchers have completed their FAFSA.

Alex Cintron shared that we are still working towards increased credit attainment, and increased FAFSA completion.

Reginald Kirkland and Alex Cintron shared that most of our researchers come to our program with an “at-risk” status.

Michael Murray and Jacquelyn Naylor asked what the school is doing for researchers who want to work in some type of skilled trade (construction, electrician, plumbing, etc.)? Michael Murray indicated that he would like to have feedback on this at a future board meeting.

ESP Review

Conversation was held on ESP Review. ESP Committee will complete and present the necessary documentation at the August 15, 2016 Board meeting.

B. Action item:

IX. New Business

A. Discussion Items:

Elizabeth Bauer and Pam Wong resignation effective June 30, 2016
Barbara LeRoy resignation effective July 15, 2016
Board Committees – Selection process discussion
Lusk & Albertson Invoice for June 2016 Services
Board Member reimbursement requests
Organization Meeting Actions (Election of Officers and Motions-Refer to attachment)
Update Annual Report of the Resident Agent (Newly appointed President should be listed as Resident Agent...form has previously been completed by Board Attorney)
Newly Appointed Board Member nomination?
Updated Designated Signatory
Spring 2016 Board Policy Updates

B. Action Items:

Accept resignation of Elizabeth Bauer & Pam Wong effective June 30, 2016
Accept resignation of Barbara LeRoy effective July 15, 2016

Motion made to accept resignation of Elizabeth Bauer & Pam Wong effective June 30, 2016, and accept resignation of Barbara LeRoy effective July 15, 2016 by Jacquelyn Naylor/Seconded by Glenn Croxton. Passed unanimously.

Board committees

Michael Murray and Glenn Croxton volunteered to work as ESP Committee and will report out at August 2016 board meeting.

Renee Torres and Jacquelyn Naylor volunteered to work as Board Member Committee, and will report out at August 2016 board meeting. Board indicated they would like to have a total of five members on the board.

Approve payment of Lusk & Albertson June 2016 Invoice in the amount of \$1274.00.

Motion made to approve payment of Lusk & Albertson June 2016 invoice in the amount of \$1274.00 by Jacquelyn Naylor/Seconded by Glenn Croxton. Passed unanimously.

Approve Board Member reimbursement requests

None. Glenn Croxton will reach out to Elizabeth Bauer to ensure that she has no outstanding receipts.

Elect Officers and address organizational business (motions-refer to attachment)

Motion made to approve motions list as presented by Jacquelyn Naylor/Seconded by Glenn Croxton. Passed unanimously.

Accept newly appointed President as Resident Agent

Motion made to accept Board President as Resident Agent by Jacquelyn Naylor/Seconded by Glenn Croxton. Passed unanimously.

Update Designated Signatory

Motion made to accept Designated Signatories page as presented by Glenn Croxton/Seconded by Jacquelyn Naylor. Passed unanimously.

Roll Call Vote: Ayes: Renee Torres, Michael Murray, Jacquelyn Naylor and Glenn Croxton

Nays: None

Spring 2016 Board Policy Updates are currently being reviewed by the board. The board will add acceptance of updates as an agenda item for the August 2016 board meeting.

X. Board Committee Reports/Comments/Action

A. Finance Committee: -Action:

Monthly Financial Report: accept subject to audit

Kelli Glenn shared on the most recent audit, which is still being wrapped up.

Kelli Glenn presented the monthly financial report with the board.

Motion made to accept the June 2016 Financials as presented by Glenn Croxton/Seconded by Jacquelyn Naylor. Passed unanimously.

XI. Announcements:

A. Next Regularly Scheduled Board meeting: Monday, August 15, 2016 at W-A-Y Academy Detroit, Southwest Campus, 8701 W. Vernor Hwy. Detroit, MI 48209. 5:30 p.m.

XII. Call to the Public

This meeting is a meeting of the Board of W-A-Y Academy in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns. Comments should only be addressed to the person chairing this meeting, and per Board policy should be no longer than three minutes.

Tabitha Stanley wanted to share some thoughts with the board regarding the Robotics Team and would like to know if this program will be continuing at the Detroit sites? Also shared thoughts on upcoming overseas field trips, and wanted to ask why the researchers were informed they could not go on any overseas trips in the future. Board requested that Alex Cintron look into Tabitha Stanley's concerns and report out at a future board meeting.

Glenn Croxton shared his thanks to Alex Cintron for sending a transition letter to the board, and to Kelli Glenn for assisting with banking transition.

XIII. Adjournment

Motion made to adjourn by Glenn Croxton/Seconded Jacquelyn Naylor.
Meeting adjourned at 6:49 pm.

Minutes of all Board of Director's meetings are available after approval by the Board and will be posted on the W-A-Y Academy Detroit web site, www.wayprogram.net.

Public notice of this meeting was posted as required by the Open Meetings Act.

**W-A-Y Academy Detroit Board of Directors Meeting
July 25, 2016
Organizational Items for Board Action**

1. Election of Officers for 2016-2017

Officers:

President, Vice-President, Secretary, Treasurer

Call for nominations from the floor. If hearing none,

MOTION: to elect Michael Murray, as President of W-A-Y Academy Detroit Board of Directors.

The elected President will continue with the election of the Vice President, Secretary, and Treasurer for the 2016-2017 school year.

MOTION to elect Glenn Croxton, as Vice President of the W-A-Y Academy Detroit Board of Directors.

MOTION to elect Jacquelyn Naylor, as Secretary of the W-A-Y Academy Detroit Board of Directors.

MOTION to elect Renee Torres, as Treasurer of the W-A-Y Academy Detroit Board of Directors.

2. MOTION to designate Michael Murray, as the Academy's Chief Administrative Officer (CAO) and shall have final responsibility for the preparation and presentation of the recommended budget, as well as, control of the budget throughout the year.

3. MOTION designating Chase Bank as the depository for school fund accounts (General Fund, Food Service Fund & Student Activity Fund) and that the President, Treasurer, and Director of Finance will be signatories on the account(s).

4. MOTION to designate Board Treasurer as the Academy's' Electronic Transfer Officer.

5. MOTION to name Director of Instruction, as Sexual Harassment, and Title IX contact person. Pursuant to Office of Civil Rights and Title IX of the Elementary and Secondary Education Act.

6. MOTION to name Special Education Director, as Section 504 Contact person. Pursuant to the Rehabilitation Act of 1973 as Amended.

7. MOTION that the regular Board Meeting will be the third Monday of each month alternating between 8701 W. Vernor Highway, Detroit, MI 48209 or 19321 W. Chicago, Detroit, MI 48228 unless otherwise indicated. All Board meeting minutes are available for inspection in the Academy's administrative offices and on the Academy website.

The Board will comply with the Americans with Disabilities Act in making all Board meeting accessible to those requesting special accommodations. The Regional Executive Director will be responsible to post the meeting notices in public view. The official posting location will be the Academy's doors.

The dates and times of Regular meetings for 2016-2017 will be:

August 15, 2016	5:30 p.m.
September 19, 2016	5:30 p.m.
October 17, 2016	5:30 p.m.
November 21, 2016	5:30 p.m.
December 19, 2016	5:30 p.m.
January 23, 2017	5:30 p.m. (School bldg. will be closed on 1/16/17 in honor of Martin Luther King Day)

February 27, 2017	5:30 pm. (School bldg. will be closed on 2/20/17 in honor of Presidents' Day)
March 20, 2017	5:30 p.m.
April 17, 2017	5:30 p.m.
May 15, 2017	5:30 p.m.
June 19, 2017	5:30 p.m.
July 17, 2017	5:30 p.m.

- 8. MOTION to appoint Lusk & Albertson as the Board's legal counsel.**
- 9. MOTION to appoint Yeo & Yeo as the W-A-Y Academy Detroit auditing firm.**
- 10. MOTION to bond the Board President and Treasurer.**
- 11. MOTION to designate the Board President as the Academy's Chief Administrative Officer.**
- 12. MOTION to designate Director of Operations, as the Academy's AHERA Officer**
- 13. MOTION to designate Director of Finance, as the Academy's Freedom of Information Act contact person.**
- 14. MOTION that the W-A-Y Academy Detroit, authorized pursuant to the charter application submitted to Lake Superior State University, will comply with the provisions of Part 6a of the Michigan Code and subject to the provisions of Part 6a will comply with all other State laws, rules and regulations applicable to public bodies and with the Federal laws, rules and regulations applicable to public bodies and school districts.**
- 15. MOTION that the Board Secretary, is hereby designated as the Academy's board correspondent to assure dissemination of notices to the person designated as the person responsible for the Academy's Board correspondence. All communications must be directed to the Academy's address: 8701 W. Vernor Highway, Detroit MI 48209.**
- 16. MOTION that (The Michigan Chronicle and El Central) are designated as the Academy's local newspapers for the purpose of publishing legal notices.**
- 17. MOTION that Title I Coordinator, is designated as the Academy's local liaison for Homeless Children and Youth as authorized under Title VII-B.**
- 18. MOTION to designate Superintendent, as the Civil Rights Representative.**