

**W-A-Y Academy
(Widening Advancements for Youth)**

**8701 West Vernor Hwy.
Detroit, MI 48209
313-444-8082**

Board of Directors' Regular Meeting

DATE – January 20, 2014

TIME – 5:30 p.m.

MINUTES

- I. Call to Order by the President
5:30 p.m.

Roll Call

Bauer	X
Croxton	X
Irwin	X – Arrived late
LeRoy	X
Murray	X
Wong	Excused

- II. Approval of Agenda
Motion made to approve agenda by Michael Murray/Seconded
by Glenn Croxton. Passed unanimously.

- III. Call to the Public
This meeting is a meeting of the Board of W-A-Y Academy in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns regarding agenda items only.

IV. Consent Agenda

a. Approval of Minutes Meeting of December 16, 2013

Motion made to approve by Barbara LeRoy/Seconded by Michael Murray.
Passed unanimously.

V. Correspondence:

Elizabeth Bauer spoke on Academy graduation and the success of the graduating researchers. She encouraged board members to attend future graduation ceremonies.

VI. Educational Service Provider's Report

A. Researcher Achievement

Sonya Townsend/WAY Academy Southwest spoke - Robotics team has kicked off and all is going well. Engineer consultant is coming out on Saturdays to work with researchers.

Eastern Michigan University visit was held last week. Researchers were given student center cash and were able to role-play as a college kid.

FASFA night was held last week. 25 researchers filled out the form and the turnout was good. DATA wall is being created for the Plan and Explore tests that researchers will take in the spring. Rebecca Townsend had further discussion on what this entails. Parents seem excited that researchers have a target goal for college. Beth Baker had further conversation on University of Michigan Dearborn criteria for our researchers. Glen Taylor shared that Michigan Future Schools has put out some informative information on this testing as well.

Madeline Black/WAY Academy West Campus spoke – Madeline Black prepared a video for board members to view. Student council elections are being held. Students are requesting a science night and recycling program. West Campus had a mobile student graduate. Two smart boards will be ready for researcher use soon.

Researchers are really engaged with art teacher in the building. They are hosting a parent night soon with the topic on Africa. West Campus is expecting some new staff starting this week. Working on DATA board and expect to have it complete by end of week.

Spoke on Eastern Michigan University field trip that was held earlier today. Researchers seemed very excited and listened to the speaker with great eagerness. Researchers were able to role-play and interact with the various teams.

Madeline Black shared video with board members.

B. Finance

Michael Murray spoke and incorporated the report of the finance committee (X. #B.) Michael Murray discussed permitting Kelli Glenn to move funds between line items without board approval. It was agreed that line item adjustments could be made provided they did not exceed 10% or \$1,000 whichever was less. A resolution to effect this change will be on the agenda for the February Board meeting. Should this provision be approved, the committee will put the changes in the portal ahead of time. This provision would apply to non-personnel items only. Committee would report line item changes to board at its next board meeting.

An amended budget will be presented next month.

We are looking at new software to make the budgeting piece run a bit smoother. Patrick Irwin spoke on exploring what other schools might be using. Patrick Irwin also suggested checking with MAPSA to see what software they might recommend.

The committee is looking into management fees and will postpone action for a couple months. Committee will revisit those discussions at that time.

Finance committee meeting will begin at 5:00 p.m. for next board meeting.

Kelli Glenn will assist Elizabeth Bauer with banking concerns.

C. Staff Recruitment

Shannon Smith spoke on additional staff members that will be starting at West and Southwest Campus by end of week. Training consists of three full days (8:30 am – 5 pm). They will get an additional three weeks of online coaching and we will provide them with lab coaching as well.

Glenn Croxton asked for an update on the Michigan School Athletic application that had been submitted. Sonya Townsend will have researchers follow-up and report out next month.

Discussion was had on whether or not information shared with board prior to meeting is too much or not enough? Elizabeth Bauer indicated that she didn't see a need for sharing long documents.

Patrick Irwin asked about the Food Service Program and how it's been working out. Shannon Smith shared that there has been a decrease in the number of researchers who want to partake. Shannon Smith and Kelli Glenn are working together to ensure that we monitor the amount of food to avoid unnecessary waste. Patrick Irwin asked if the quality of food is good. Sonya Townsend indicated the food at Southwest is good. Madeline Black indicated that researchers are eating more now that the food service company has provided a server. Patrick Irwin asked if we would ever do breakfast, lunch and dinner? Madeline Black indicated that she had checked on some programs that are available to West Campus.

Michael Murray asked what we do as far as Physical Education for our researchers. Sonya Townsend indicated that Southwest Campus researchers have a fitness program available to them. They seem to really enjoy the yoga program that is being held in the building. West Campus staff work with researchers in their gymnasium.

Kelli Glenn has copies of the financial report that was posted on the secure site. Kelli Glenn indicated there was a question on the profit and loss statement that she wanted to address. The P&L statement shows that we are spending more than we are bringing in. Kelli Glenn explained how the state pays schools in staggered times during the year and it's pretty normal for the P&L statement to look this way.

D. Graduation

Elizabeth Bauer spoke on graduation at beginning of board meeting.

VII. Old Business

A. Discussion Items

1. Amended Lease for WAY Academy West

Elizabeth Bauer indicated that we need to approve the amended lease and crisis management plan.

Motion made to approve crisis management plan for West Campus by Michael Murray/seconded by Patrick Irwin. Passed unanimously.

B. Action Items

1. Resolution to approve amended Lease for WAY Academy West

Discussion on amended lease for WAY Academy West (Michael Murray indicated this is really a sublease with Way Program. Way Program has the lease with Don Bosco Hall). Attorney Lusk indicated that the lease looks good, however, shared a few concerns that he had on the terms of lease.

Michael Murray shared his concern with having both WAY Program and WAY Academy spending money on attorneys viewing the same document.

Motion made to approve by Patrick Irwin/seconded by Glenn Croxton. Passed unanimously.

VIII. New Business

A. Discussion Items

1. Lake Superior State University Requirements

Discussion was held on Lake Superior State University requirements. All documents seem fine and no updates are needed. Lake Superior State University is offering summer leadership camps and will share dates once they have been scheduled. Lake Superior State University liaison asked that we please note this information on our secure site calendar. He also asked if staff would please show student achievement data at periodic board meetings.

Michael Murray asked if Lake Superior State University could send the board a quarterly report on Academy reports that have been submitted.

Lake Superior State University will host a seminar on Wednesday evening at 6:00 p.m. Those board members in attendance will receive \$100.00 payable to the Board account.

B. Action Items

IX. LSSU Authorizer Liaison Report
Covered above (VIII)

X. Board Committee Reports/Comments

A. Nominating Committee

Pam Wong to bring a sample for review to next meeting. Liz Bauer expressed concern with having two categories of Board members.

B. Finance Committee

Finance committee meeting next month will begin at 5:00 p.m.

C. Management Fee Committee Appointments: Murray, Wong, Glenn
Management Fee Committee will meet in a couple of months.

D. ESP Evaluation Committee: LeRoy, Bauer

ESP Evaluation Committee will report out next month

XI. Announcements:

None

XII. Call to the Public

This meeting is a meeting of the Board of W-A-Y Academy in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns. Comments should only be addressed to the person chairing this meeting, and per Board policy should be no longer than three minutes.

Comment from parent on teacher turnover and whether or not the face-to-face training/professional development will encourage them to stay employed longer. Glen Taylor addressed her concerns and shared the type of training that is offered and expectations that we have of our staff.

Parent asked if lunch count is going down due to lab scheduling changes? Sonya Townsend addressed that the lab is working on this to ensure that lunch is offered to all researchers within the lab.

Parent indicated that her daughter Alectra made it into University of Michigan Dearborn. Parent received letter pertaining to payment and asked if she should forward it to Academy. Also shared that her daughter is enjoying the dual enrollment.

Michael Murray asked for additional information on teacher turnover. Glen Taylor addressed his concerns stating some teachers wanted to change their position/place within the academy and some are going to a more online teaching or project creation position.

XIII. Adjournment

Motion to adjourn by Barbara LeRoy

Michael Murray made a motion to reopen the meeting to address board member receipts that need to be submitted for approval.

Patrick Irwin presented a \$112.14 food receipt.

Motion made to approve food receipt by Barbara LeRoy/Seconded by Michael Murray. Approved unanimously.

Meeting adjourned by Elizabeth Bauer

Minutes of all Board of Director's meetings are available after approval by the Board at the offices of the Board's attorneys, Lusk & Albertson, PLC, 40950 Woodward Avenue, Ste. 350, Bloomfield Hills, Michigan 48304 (248-258-2850). Approved minutes will also be posted on the WAY Academy's web site, www.wayprogram.net.

Public notice of this meeting was posted as required by the Open Meetings Act.