

**W-A-Y Academy
(Widening Advancements for Youth)**

**8701 West Vernor Hwy.
Detroit, MI 48209
313-444-8082**

Board of Directors' Regular Meeting

DATE – December 16, 2013

TIME – 5:30 p.m.

MINUTES

- I. Call to Order by the President
5:30 p.m.

Roll Call

Bauer	X
Croxton	X
Irwin	X
LeRoy	X
Murray	excused
Wong	X

- II. Approval of Agenda
Agenda Change: Remove item VII from agenda (WAY Academy West Lease amendment)
Motion made to approve agenda by Pam Wong/Seconded by Barbara LeRoy. Passed unanimously.

- III. Call to the Public
This meeting is a meeting of the Board of W-A-Y Academy in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns

regarding agenda items only.

IV. Consent Agenda

a. Approval of Minutes Meeting of November 25, 2013 (Rescheduled)
Motion made to approve by Patrick Irwin/Seconded by Pam Wong.
Passed unanimously.

V. Correspondence:

a. Received from LSSU Charter School Office (CSO) Format for
Evaluation of Educational Service Provider. Evaluation due to LSSU –
CSO no later than June 30, 2014. (format on portal).
b. LSSU-CSO request for Strategic Plan (Bauer communicated process to
begin January 2014).

(a) Don Heist from LSSU was not in attendance to present.

(b) Glen Taylor, Glenn Croxton, Bethany Rayl, Elizabeth Bauer and Beth
Baker volunteered to serve on Strategic Plan committee. Ms. Bauer
suggested setting aside time in January to meet.

VI. Educational Service Provider's Report

Kelli Glenn has been hired and will be replacing Fletcher Spears as our
Business Manager. Mr. Spears has taken a position in Swartz Creek. Kelli
Glenn will send board members a copy of her resume. She has 25 years in
school finance. Ms. Glenn spoke briefly making her introduction.

Sonya Townsend spoke on Southwest Campus parent night scheduled for
Wednesday and invited board members to attend. They are planning to
show parents how to use DRIVE reporting system and will discuss
assessment and testing with them as well. Graduation is scheduled for
January 16, 2014 and Ms. Bauer will be the keynote speaker.

They are planning a waffle breakfast on Thursday morning for researchers
who are doing well at the Academy. Researcher leadership council is
meeting and is working with one of the Social Studies experts.

Spoke on researcher Alectra who will be the first dual enrolled researcher
and she will start at Henry Ford Community College in January 2014.

Beth Baker spoke on relationship that we have with Henry Ford Community College, which began with Michigan Future Schools. University of Michigan discussion was held and they want to speak further with us regarding standard based credit.

Madeline spoke on positive stories regarding researchers and parents who are pleased with the performance they are seeing with their child. Discussed parent night, which was not a huge turnout and are hoping to be more proactive on getting parents to attend the next time we schedule a parent night. Discussion was had on possible parent ambassadors to recruit more parent interaction. Further discussion had on having parent nights scheduled during the daytime hours.

Pupil accounting audit was discussed and everything went well.

Social Studies teacher is starting student council.

New art teacher has started and researchers are really interested in working with the teacher.

VII. Old Business

A. Discussion Items

1. Amended Lease for WAY Academy West

B. Action Items

1. Resolution to approve amended Lease for WAY Academy West

Voted to remove item VII from Agenda (refer to item II above)

VIII. New Business

A. Discussion Items

1. Requests for reimbursement: Wong, Bauer
2. ESP Evaluation Committee
3. WAY Academy West Crisis Management Plan (on portal)

B. Action Items

1. Resolution to approve reimbursement of Board member expenses.
2. Appointment of ESP Evaluation Committee
3. Resolution to approve WAY Academy-West Crisis Management Plan

Pam Wong, Elizabeth Bauer and Patrick Irwin abstained from voting on request for reimbursement.

Motion made to approve by Glenn Croxton/Seconded by Barbara LeRoy.

Passed unanimously.
ESP Evaluation Committee discussion was held. Board asked for further clarification on requirements on completion of form. Ms. Bauer suggested that all look it over and get back with her if they are interested. She indicated they would need three people to serve on the committee. Barbara LeRoy and Elizabeth Bauer indicated they would serve.

WAY Academy West Crisis Management Plan was discussed. Ms. Bauer asked who would be the designated person to serve as “nurse”. Madeline Black indicated that Tene Rowland (West Campus admin) would serve in this role. Shannon Smith serves emergency management position for West.

Spoke on when crisis situations arise, how they would be shared with the Board. Need page to indicate reference on who would serve as “superintendent” aka regional executive director. Beth Baker shared that we would look into this further. Madeline Black clarified that LSSU requires this documentation from our Academies.

Ambulance services/parents will have to pay for this fee?
(Page 10). Board asked if parents had been notified of this ahead of time? Madeline Black indicated that she’d send home a document explaining the procedures.

Board asked if West Campus had walkie-talkies on hand and were informed that the equipment is currently being used at West.

(Page 14) Board asked if we have a designated place (aka clinic)??? Madeline Black indicated that Room 101 will be used as the clinic room.

Hostage taking/evacuation plan was discussed. Board indicated that we need to add “emergency exit”.

Board suggested making changes and use “title” instead of “name”.

Board asked for an updated copy to be emailed. Madeline Black will send this out to Board members with revisions.

Beth Baker spoke on using “reply all” as this is school business and we should only reply on a singular basis back to Madeline Black with any changes.

IX. LSSU Authorizer Liaison Report

Not in attendance

X. Board Committee Reports/Comments

A. Nominating Committee

B. Finance Committee

C. Management Fee Committee Appointments: Murray, Wong, Spears

Pam Wong spoke on the nominating committee and criteria for seeking future board members who may be parents of researchers. Further discussion was held on terms of service. Patrick Irwin made suggestions on offering a two-year term for those parents who currently are enrolled at our Academies.

Finance committee reports were discussed. Kelli Glenn spoke on the report format and was available to answer any questions from the Board. Kelli Glenn will let Ms. Bauer know when the federal food service reimbursement is being direct deposited into the Academy's Chase Bank account so that Ms. Bauer can close the Huntington bank account.

Management Fee Committee Appointment

Ms. Bauer appointed Kelli Glenn, Michael Murray and Pam Wong to work with Beth Baker and Glen Taylor regarding a Management Fee to be paid to the Educational Service Provider Way Program, Inc.

Pam Wong wanted to discuss Lake Superior State University requirements that are needed to be addressed at each meeting, and asked if we could incorporate this as an agenda item on the monthly agenda.

XI. Announcements:

None

XII. Call to the Public

This meeting is a meeting of the Board of W-A-Y Academy in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns.

Comments should only be addressed to the person chairing this meeting, and per Board policy should be no longer than three minutes.

Parent asked for further clarification on parents picking up cost of ambulance if needed and what that would look like. Kelli Glenn shared that in her experience, the parent's insurance would be charged first.

XIII. Adjournment

Motion to adjourn by Patrick Irwin/Seconded by Glenn Croxton
Passed unanimously

Minutes of all Board of Director's meetings are available after approval by the Board at the offices of the Board's attorneys, Lusk & Albertson, PLC, 40950 Woodward Avenue, Ste. 350, Bloomfield Hills, Michigan 48304 (248-258-2850). Approved minutes will also be posted on the WAY Academy's web site, www.wayprogram.net.

Public notice of this meeting was posted as required by the Open Meetings Act.